

**Milford Township Board of Supervisors’
Minutes of January 2, 2024 Re-Organizational Meeting**

Call to Order: Chairman Charles Strunk called the meeting to order at 7:00 p.m.

Attendance: Supervisors present: Charles Strunk, Chair; John Mininger, Vice Chair; and Christian Haberle, Member Staff present: Jeff Vey, Manager; Devan Ambron, Assistant Manager/Secretary/Treasurer; David Winkler, Public Works Director; Gregg Kravitsky, Zoning Officer; Pete Andersen, Penonni Engineering; and Kate Harper, Timoney Knox.

Re-Organization:

Appointment of Temporary Chair and Temporary Secretary:

Mr. Strunk appointed Mr. Vey to Temporary Chair and Mrs. Ambron to Temporary Secretary.

Nomination of Permanent Chair and Vice Chair:

Upon nomination by Mr. Haberle, seconded by Mr. Mininger, Mr. Strunk was nominated as permanent Chair, no other nominations were presented, the Board unanimously appointed Mr. Strunk as Chair.

Upon nomination by Mr. Haberle, seconded by Mr. Strunk, Mr. Mininger was nominated as Vice Chair, no other nominations were presented, the Board unanimously appointed Mr. Mininger as Vice Chair.

Resolution No. 2024-01, Appointments, Reappointments and Modifications of Appointments:

Mr. Vey presented the Board with the list of Appointments, Reappointments and Modifications of Appointments for 2024.

	<u>Term Expires</u>
Township Manager	Jeffrey Vey
Bond Requirement	\$2,000,000.00
Township Solicitor	Timoney Knox, LLP (Fees outlined in Fee Schedule)
Township Engineer	Andersen Engineering a Division of Pennoni (Fees outlined in Fee Schedule)
Township Traffic Engineer	SAFE Highway Engineering, LLC (Fees outlined in Fee Schedule)
Assistant Manager	Devan Ambron
Township Secretary	Devan Ambron
Township Treasurer	Devan Ambron
Bond Requirement	\$3,000,000.00
Designation of Official Depository	PLGIT, QNB, TD Bank and Univest
Code Enforcement	Gregg Kravitsky
Zoning Officer	Gregg Kravitsky
Building Code Official	Gregg Kravitsky
Assistant Zoning Officer	Barry Isett & Associates (Third Party)
Public Works Director	Jeffrey Vey
Elected Real Estate Tax Collector	David Winkler
Earned Income Tax Collector	Betsy Moyer (4-Year Term) 12/31/2025
Local Tax Collector	Keystone Collections Group
Independent Auditor	Betsy Moyer (4-year Term) 12/31/2025
	Styer Associates
<u>Zoning Hearing Board</u> (3-Year Term)	William J. Buchanan, Member 12/31/2025
	Mark Schlosser, Member 12/31/2026
	Timothy Johnson, Member 12/31/2024
	Josh Sinsel, Alternate 12/31/2025
	Tim Jozefowski, Alternate
12/31/2026	
<u>Zoning Hearing Board Solicitor</u>	High Swartz LLP
	Thomas E. Panzer, Esquire

Board of Supervisors 6-Year Term
Charles Strunk 12/31/2025
John Mininger 12/31/2027
Christian Haberle 12/31/2029

Vacancy Board 1-Year Term
Stephen Shelly 12/31/2024

Elected Auditors 6-Year Term
Sheryl Nierenberg 12/31/2025
Julia Fuentes 12/31/2027
Michael Cordovano 12/31/2029

Planning Commission 4-Year Term
Francis Murray 12/31/2024
Edwin Bolton 12/31/2025
Merv Afflerbach 12/31/2026
Susan Edwards 12/31/2027
Adam Klein 12/31/2027

Park and Recreation 5-Year Term
Robert Irick 12/31/2026
Allen Clemens 12/31/2024
Kyle Kocher 12/31/2028
Iveta Gigova 12/31/2024
Jerry Hertz 12/31/2025

Agricultural Security Area Advisory 1-Year Term
Christian Haberle, Supervisor
Paul Longacre, Farmer
Terry Landes, Citizen
Wendell Gehman, Farmer
Lester Weisel, Farmer

Fire Marshal
Christopher Kletzing

Emergency Management
Josh Mallery, Emergency Management Coordinator
Christopher Kletzing, Assistant Emergency Management Coordinator

Building Code of Appeals 5-Year Term
James Rotenberger 12/31/2027
Estelle Eberhardt 12/31/2025
Eric Jurin 12/31/2026

Milford Township Water Authority 5-Year Term
Fran Murray 12/31/2028
Richard Kulp 12/31/2027
Charles Strunk 12/31/2026
Arnold Mancini 12/31/2025
Joseph Smalley, Jr. 12/31/2024

Milford Trumbauersville Area Sewer Authority 5-Year Term
William Heffentrager 12/31/2024
Warren Levy, Jr 12/31/2027
Robert Smith 12/31/2025
Gary Parzych 12/31/2026
Keith Ruppel 12/31/2028

Mr. Strunk made a **MOTION** to approve **Resolution 2024-01**, Appointments, Reappointments and Modification of Appointment. The motion was seconded by Mr. Mininger and passed unanimously.

Resolution No. 2024-02, Establishing Earned Income Tax Rates for 2024:

Mr. Vey stated the earned income tax rate for 2024 remains 1.75% which is divided between the following entities: 1% to the Quakertown Community School District, 0.50% to Milford Township General Fund, and 0.25% to Milford Township Open Space Acquisition Fund. The universal nonresident withholding rate is 1%. Keystone Collections Group was appointed tax collector to collect the Earned Income Tax effective January 1, 2011 for the Bucks County Tax Collection District.

Mr. Strunk made a **MOTION** to approve **Resolution No. 2024-02**, Establishing the Earned Income Tax Rates for 2024. The motion was seconded by Mr. Haberle and passed unanimously.

Resolution No. 2024-03, Real Estate Tax:

Mr. Vey stated the Real Property Tax for road, bridge, and general purposes is 0.75 mills and 1.25 mills for support of Fire Companies who serve Milford Township.

Mr. Strunk made a **MOTION** to approve **Resolution No. 2024-03**, Levying a Tax Upon Real Property. The motion was seconded by Mr. Haberle and passed unanimously.

Resolution No. 2024-04, 2024 Fee Schedule for Services:

Mr. Strunk stated the fee schedule is available for review.

Mr. Strunk made a **MOTION** to approve **Resolution No. 2024-04**, Fee Schedule for Service. The motion was seconded by Mr. Mininger and passed unanimously.

Resolution No. 2024-05, Street Light Assessment:

The Street Light Assessment consists of 20 Street Lighting Districts with a total of 138 streetlights. The assessment is based off the cost to operate the streetlights. The assessment ranges from \$18.00 to \$230.00 per property located in the district.

Mr. Strunk made a **MOTION** to approve **Resolution No. 2024-05**, Street Light Assessment. The motion was seconded by Mr. Haberle and passed unanimously.

Mr. Haberle was nominated by Mr. Strunk as the Voting Delegate for Milford Township at the 2023 PSATS Convention being held at Hershey Lodge on April 14 through April 17, 2024.

Mr. Strunk made a **MOTION** affirming that Mr. Haberle would be the Voting Delegate of Milford Township at the 2024 PSATS Convention being held April 14 through April 17, 2024. Mr. Mininger seconded the motion. The motion passed unanimously.

With there being no further business, Mr. Strunk adjourned the re-organizational meeting at 7:09 p.m.