

Resolution 2024-04

Milford Township
Bucks County

Fee Schedule for Services - With Revenue Codes

** A 3.5% Convenience fee for credit card transactions will apply*

36240 Zoning Permits

Required for new use; change in use; or erection, construction, reconstruction, alteration, demolition, or removal of a structure. A Certificate of Occupancy is required to close a Zoning Permit.

Residential	\$ 40.00
Commercial & Institutional	\$ 125.00
Industrial	\$ 135.00
Farm (Primary occupation. No sales)	\$ 40.00
Non-Conforming Use Registration	\$ 25.00
Home Occupation	\$ 25.00
Forestry	\$ 50.00

Miscellaneous Permits - Zoning Permit required

36240 Demolition	\$ 20.00
36240 Fences over 6 ft.	\$ 20.00
36240 Signs and escrow for temp signs	\$ 2.00/ft ²
36240 Temporary Permits	\$ 75.00+ \$ 25.00/three-month extension
36240 Seasonal Sales	\$ 15.00

36245 Use & Occupancy Inspections - Resale & Rental

Use & Occupancy: Residential-Public Sewer	\$ 50.00
Use & Occupancy: Residential-On-lot Septic	\$ 75.00
Use & Occupancy: Non-residential-Public Sewer	\$ 75.00
Use & Occupancy: Non-residential-On-lot Septic	\$ 100.00
Use & Occupancy: Re-Inspection	\$ 50.00

36249 Zoning Hearing Board

Residential (Single-family)	\$ 500.00
Residential (1 & 2)	\$ 500.00 per dwelling
Multi-Dwellings (2 to 6)	\$ 650.00
Multi-Dwellings (7 +)	\$ 1,250.00
Non-Conforming Use Change	\$ 575.00
Institutional, Recreational	\$ 850.00
Commercial, or Industrial	\$ 1,600.00
Interpretation	\$ 1,200.00

<u>36250 Conditional Use</u>	\$ 1,600.00 / \$ 1,500 Escrow
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<u>36254 Rezoning</u>	\$ 7,500.00
<u>36254 Validity & Curative Amendment</u>	\$ 10,000.00

<u>36151 Planning Module Review Fee</u>	\$ 75.00
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<u>36249 Building Board of Appeals</u>	\$ 350.00
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36151 Operations & Maintenance Agreements

A/B Systems	\$ 270.00
Spray Irrigations Systems	\$ 270.00
Escrow-for recording	\$ 400.00
Escrow for System	\$ 1,500.00

Licenses (Annual)

32132 Junk Yard	\$ 100.00
32136 Manufactured Home Park	\$ 100.00

<u>35508 Liquor License Transfer</u>	\$ 1,500 Escrow
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36138 Park Pavilion & Meeting Room Rentals per day:

Resident	(large pavilion)	\$ 50.00	(Molasses Creek)
Resident	(small pavilion)	\$ 35.00	(Molasses Creek)
Non-Resident	(large pavilion)	\$ 75.00	(Molasses Creek)
Non-Resident	(small pavilion)	\$ 50.00	(Molasses Creek)
Resident		\$ 35.00	(Unami Creek)
Non-Resident		\$ 50.00	(Unami Creek)
Large Meeting Room		\$100.00	

36251 Ordinances, Maps, Copies and Research

Photocopy/printing: 8 1/2" x 11"	.25 cents/page
Photocopy/printing: 11" x 17"	\$ 1.00/page
Photocopy/printing Large format	\$ 5.00/page
Certification of Record (per Record)	\$ 1.00
Monthly permit report: Each	\$ 25.00
Milford Township Zoning Ordinance	\$ 25.00
Milford Township SALDO	\$ 25.00
Milford Township Comprehensive Plan	\$ 25.00
Milford Township Open Space Plan	\$ 25.00
Milford Township Sewer Mgt Plan	\$ 25.00 per volume
Milford Township Park Plan	\$ 25.00
Minutes of meetings	.25 cents per page
(will only be mailed when a self-addressed stamped envelope is provided)	
Information can be obtained on www.milfordtownship.org at no cost.	

30180 Tax

Tax Certification (4-year certification)	\$ 35.00
Duplicate Tax Bill	\$ 3.00

Act 537 Revisions

The application fee shall apply to applications submitted pursuant to 25 PA Code, Chapter 71, including revisions requesting small flow treatment facilities, community sewage systems, and retaining tanks.

36254 Revise Act 537 Plan \$ 10,000.00

32281 Highway Occupancy, Utility Pole & 32282 Road Encroachment Permits

1. Issuance Fee
 - A. Utility \$ 35.00
 - B. New Driveways

Minimum Use	(e.g. SFD, apartments with five or fewer units)	\$ 35.00
Low Volume	(e.g. office buildings, car washes)	\$ 100.00
Medium Volume	(e.g. motels, fast food restaurants, service stations, small shopping plazas)	\$ 500.00
High Volume	(e.g. large shopping centers, multi-building apartments or office complexes)	\$ 750.00
 - C. Other (e.g. bank removal, sidewalk and curb, drainage connection test hole (widen only) \$ 20.00
 - D. Driveway-Repair and/or blacktop \$ 20.00
2. Exemptions (See below)
3. Underground facilities - Excavation permit
 - A. The first 500 square yards of disturbance

Unpaved	\$ 10.00/square yard
Paved and concrete	\$ 25.00/square yard (\$500.00 minimum)
Concrete Sidewalk	\$ 250.00 per section of concrete
 - B. Each square yard in excess of 500 square yards

Unpaved	\$ 7.50/square yard
Paved and concrete	\$ 15.00/square yard
 - C. Boring

Unpaved	\$ 10.00 / linear foot
Paved and concrete	\$ 25.00 / linear foot (\$500.00 Min)
Concrete sidewalk	\$ 250.00 / per section of concrete

Highway Occupancy Continued

1. Any right of way disturbance shall be presumed to be three feet in width unless the township engineer or township manager determines that the area of disturbance will be greater than three feet in width.

2. It shall be a condition of the issuance of any excavation permit where the area is disturbance exceeds 500 square yards, the applicant, within thirty days of the date the excavation is completed, shall supply the township with a set of as-built plans showing the location and depth of all improvements installed in the township right-of-way. The as-built plans shall be supplied in both hard copy and in a digital format capable of being read by AutoCAD 13 (or higher) of such other system as is reasonably required by the township engineer or township manager.
3. Prior to the commencement of any excavation within a township right-of-way where the area to be disturbed exceeds 500 square yards, the applicant shall attend a pre-construction meeting with township personnel for the purpose of identifying the areas where the excavation will occur, establishing hours of operation, the sequence of the excavation work, storage area(s) of idle equipment, and other issues as may be of concern to the township. Evidence must be presented that contact was made to notify other utilities of opening. Permits are valid for no more than one year from date of issuance and work must meet road restoration specifications of the township.
4. Surface opening of less than 25 square feet (e.g. service connections performed independently of underground facilities) \$ 25.00
5. Above ground facilities (e.g. poles, guys, and/or anchors if installed independently of poles) \$ 20.00
 - A. Up to ten physically connected above-ground facilities (each pole with appurtenances) \$ 20.00
 - B. Additional above-ground physically connected facilities (each pole with appurtenances) \$ 2.00
6. Crossing (e.g. overhead tipples, conveyors or pedestrian walkways under grade subways or mines) \$ 80.00
7. Seismograph - Vibroseis Method (e.g. prospecting for oil, gas, etc)
 - A. First mile \$ 50.00
 - B. Each additional mile or fraction thereof \$ 5.00
8. Penn-Dot Review Letter (Milford Township comments regarding proposed driveway(s) on a state road) \$ 25.00
9. Other (e.g. bank removal, sidewalk, curb), drainage connection test bore (widen only) \$ 20.00

Advisory Road Signs

(Truck Crossing, School Bus Stop, Watch Children, Deer Crossing)

Upon approval, the Board of Supervisors will honor these requests provided the resident agrees, in writing, to pay the following costs:

Sign	\$ 75.00
Post	<u>\$ 50.00</u>
Total	\$ 125.00

The township will contribute the labor and hardware necessary to erect the sign and from time-to-time clean graffiti from the sign. Should the sign be stolen or damaged beyond repair, the resident will have to request its replacement in writing accompanied by payment for replacement of the

sign. Applicant must have location of Deer Crossing Signs approved by PA Game Commission before sign can be erected.

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- A. The Commonwealth
- B. Political subdivisions of the Commonwealth
- C. Governmental authorities organized under the laws of the Commonwealth.
- D. The Federal Government
- E. Utility facility owners for:
 - i. The installation of streetlights at the request of the township.
 - ii. The replacement or renewal of their facilities prior to a township re-surfacing project after notice from the township.
 - iii. The removal of poles and attached appurtenances.
 - iv. Facilities moved at the request of the township, Milford-Trumbauersville Area Sewer Authority, PennDOT, or Milford Township Water Authority.
 - v. Reconstruction or maintaining their facilities which occupy the right-of-way under private status.

Additional Inspection Fees

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more employees to inspect the permitted work on a more than spot inspection basis, the permittee shall be charged for all salary, overhead, and expenses incurred by each assigned inspector, township engineer and the township.

36247 IFC Fire Inspection Fees

<u>Use Group</u>	<u>Size/square feet</u>	<u>Inspection</u>	<u>Fee</u>
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Assembly

A1 - A5

A-1, A-2	All	12 months	\$ 200.00
A-3	All	12 months	\$ 200.00
A-4	All	12 months	\$ 100.00
A-5	All	12 months	\$ 100.00

Business Groups

B, F-1, F-2, I-1, I-2, M, S-1, S-2

	Under 2,500	12 months	\$ 100.00
	2,501-5,000	2 months	\$ 150.00
	5,001-10,000	12 months	\$ 200.00
	10,001-20,000	12 months	\$ 250.00
	20,001-30,000	12 months	\$ 300.00
	30,001-40,000	12 months	\$ 350.00
	40,001-50,000	12 months	\$ 400.00
	50,001-100,000	12 months	\$ 500.00
	100,001-250,000	12 months	\$ 600.00
	250,001-500,000	12 months	\$ 800.00
	500,001+	12 months	\$ 1,000.00

Educational Group

E

Under 50,000	12 months	\$ 200.00
50,001+	12 months	\$ 400.00

High Hazard Group

H-1, H-2, H-3, H-4

Under 10,000	12 months	\$ 400.00
10,001-20,000	12 months	\$ 450.00
20,001-30,000	12 months	\$ 500.00
30,001-40,000	12 months	\$ 550.00
40,001-50,000	12 months	\$ 600.00
50,001-100,000	12 months	\$ 700.00
100,001-250,000	12 months	\$ 800.00
250,001-500,000	12 months	\$ 1,000.00
500,001+	12 months	\$ 1,200.00

Residential

R-1, R-2

Per sleeping unit	12 months	\$ 100 min. fee
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Utility and Miscellaneous

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	12 months	\$ 100.00
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(1) Follow-up Inspections: The above fees shall include one (1) follow-up or re inspection. An additional \$50.00 fee shall be charged for each additional follow-up inspection.

36133 Sub-division & Land Development: Review Fees & Escrows

Note: All checks are made payable to Milford Township and Every Distinct Parcel (including open space) is counted as a lot.

	Fee	Escrow
Residential Sketch Plan Review		\$ 1,500.00
Commercial & Planned Industrial one or more lots Sketch Plan Review		\$ 1,500.00
Lot Line change	\$ 150.00	\$ 3,000.00*
*Note: Deeds of Merger are prepared and filed by the Township Solicitor		

Preliminary Plan Submission:**Residential Subdivision**

Single Family

Fee
\$300.00 + \$125.00/lot

Escrow
\$2,000.00 + \$500.00/lot

Multi-family	\$1,000.00 + \$200.00/unit	\$5,000.00 + \$400.00/unit
Residential Conversion	\$300.00 + \$200.00/unit	\$1,575.00 + \$400.00/unit
Non-Residential		
Subdivision	\$1,100.00 + \$500.00/lot	\$6,000.00 + \$1,000/unit
Land Development: New Construction	\$1,100.00 + \$30.00/1,000 ft	\$6,000.00+ \$20.00/1,000 ft
Land Development: Existing Structure	\$350.00 + \$15.00/1,000 ft.	\$2,000.00+ \$30.00/1,000 ft

Final Plan Submission Final plans (residential & non-residential) submitted within six months of preliminary plan approval will be charged a fee of 1/2 of the preliminary plan filing fee. Full filing fees will be charged otherwise. In either case the escrow account must be replenished to the full amount of the fee schedule.

Revised Plan Submission (Escrow account must be replenished to the full amount of the fee schedule (plan submission portion only; does not include escrow for public water and sewer.)

First Revision: No Charge, Second Revision: \$50.00, Third & Successive Revisions: \$100.00 each.

Note: Denied plans resubmitted within six months may have the filing fee reduced by 50% if the new plans are essentially unchanged.

Escrow for Review of Plans submitted with Public Water & Sewer

Public Water Review Escrow:
(Paid to Milford Township)

1 to 5 units:	\$ 1,500.00
5 to 20 Units:	\$ 3,750.00
21 to 100 units:	\$ 5,000.00
101 to 200 units:	\$ 9,000.00
201 or more units:	\$ 12,000.00

Public Sewer Review Escrow:
(Paid to Milford Township)

Residential

3 to 11 units: \$2,500.00
12 to 100 units: \$5,000.00
101 or more units: \$5,000.00+
\$50.00 for each unit over 100

Non-Residential

1 to 5 lots: \$2,500.00
6 to 25 lots: \$7,000.00
26 or more lots:
\$500.00 per lot

A 10% administrative fee shall be added to all applicable charges invoiced to an escrow account. Applicants agree to reimburse Milford Township for all expenses incurred by reason of their application and that such costs may be deducted from the Escrow Account deposited with the Township. Applicants agree to replenish the Escrow Account to the full amount required by the Fee Schedule each time the balance in the Account is reduced to below 50% of the amount initially deposited. Applicants further agree that the time period for action on their Application shall be extended by the number of days between the date notice is sent to the applicant advising of the need to replenish the Escrow Account and the date the Escrow Account is restored to the full amount established by the Fee Schedule.

Lowest Tax Parcel Number of property / properties will be used as the tracking number for

Escrow Accounts.

Upon the recording of the record plan with the Recorder of Deeds, and after payment of all documented expenses incurred during the review, the balance of the escrow deposit shall be refunded to the applicant. The escrow account will not be closed and refunded until all invoices have been paid. Interest is retained to help defray administrative expenses.

No Plan will be recorded until all expenses are paid and escrow balance will cover anticipated re-cording costs.

If an Escrow Account is over drawn, The Township Solicitor and Township Engineer will be notified that no further work can be done on the application until such time as the Escrow Account has been replenished.

BUILDING/GENERAL PERMIT FEE SCHEDULE Zoning permit required (36241)

Note: a \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 36 of 2017.

Residential

One & Two Family Dwellings

New Construction

Plan Review Fee:	\$ 150.00/submission
Single Family Dwelling up to 3,500 gross square feet	\$ 800.00
Per 100 gross square feet or fraction thereof above 3,500 square feet	\$ 20.00

Mechanical, Electrical and Plumbing Permit Fees Additional

**Gross square footage shall include basement, each floor level, garage, decks and porches*

**Measurements shall be from exterior face of wall to exterior face of wall*

Additions

Up to 500 gross square feet	\$ 300.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$ 20.00

**Mechanical, Electrical and Plumbing Permit Fees Additional*

Plan Review	\$ 125.00/submission
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Alterations

Based on 2 inspections	\$ 175.00 <i>minimum</i>
Per 100 gross square feet or fraction thereof above 500 square feet	\$ 20.00

**Additional inspections charge re-inspection fees*

**Mechanical, Electrical and Plumbing Permit Fees Additional*

Plan Review	\$ 125.00/submission
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Decks/Accessory & Utility Buildings

Up to 500 gross square feet (unfinished & unconditioned*)	\$ 300.00
*where an accessory structure also includes finished & conditioned space	\$ 250.00 additional
Per 100 gross square feet or fraction thereof above 500 square feet	\$ 20.00

Plan Review:		\$ 125.00/submission
Manufactured Homes		
HUD Certified		\$ 385.00
Plan Review:		\$ 125.00/submission
<i>*Includes Mechanical, Electrical and Plumbing Permits</i>		
Roof		
Re-roof, non-structural		\$ 100.00
Fire Sprinkler System		\$ 300.00
Swimming Pools	Above Ground	\$ 400.00
	In-Ground	\$ 350.00
Plan Review:		\$ 150.00/submission
<i>* Includes Electrical Permit</i>		
Signs		
Signs Requiring a Building Permit		
Signs requiring final inspection only		\$ 65.00
Signs requiring footing and final inspections		\$ 135.00
Re-Inspection Fee		\$ 125.00
Demolition Permit		\$ 150.00
Miscellaneous Construction		
<i>Cell towers, retaining walls, etc.</i>		
1.5% of total cost of construction (materials and labor)		\$ 125.00 minimum
Non-Residential		
<i>Commercial, Institutional, Industrial, & Residential – other than One & Two Family Dwellings</i>		
New Construction, Additions, Alterations		
Commercial, Institutional, Industrial, & Residential		0.0085 of documented cost
<i>*Includes Electrical Permits</i>		
<i>*Plan Review Fees Additional</i>		
Demolition		\$ 250.00
Roof		
Re-roof, non-structural		\$100.00
Miscellaneous Construction		
<i>Cell towers, retaining walls, etc.</i>		
1.5% of total cost of construction (materials and labor)		\$ 460.00 minimum
Fire Sprinkler System		
1 to 200 heads		\$ 450.00
Each additional head over 200		\$ 0.85
Fire Detection/Alarm System		
Up to 15,000 gross square feet		\$ 350.00
Each additional square foot		\$ 0.03

Alternate Fire Suppression System 1.5% of total cost of construction	\$ 250.00 <i>minimum</i>
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Re-Inspection Fee Per re-inspection	\$ 125.00
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NON-RESIDENTIAL PLAN REVIEW FEES

New Construction \$12.50 per 100 gross square feet	\$ 650.00 <i>minimum</i>
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**Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing*

Renovations/Alterations/Change of Use \$12.50 per 100 gross square feet	\$ 300.00 <i>minimum</i>
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**Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing*

ELECTRICAL PERMIT FEE SCHEDULE

Residential and Non-Residential

Rough Wiring 1 to 20 devices	\$ 65.00
Each additional 20 devices	\$ 8.00

Final Wiring 1 to 20 devices	\$ 65.00
Each additional 20 devices	\$ 8.00

Residential <i>New Construction</i> <i>Based on 2 visits</i> Single family up to 200 amps	\$ 150.00
Over 200 amps	\$ 200.00

Townhouses <i>Roughs and services to be inspected in one visit</i> Each unit based on groups of 5 or more units per visit	\$ 150.00
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Services Not over 200 amps	\$ 100.00
Not over 350 amps	\$ 125.00
Not over 1,000 amps	\$ 300.00
Not over 1,500 amps	\$ 500.00
Over 1,500 amps	\$ 700.00

Protective Signaling Systems Residential	\$ 100.00
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Non-residential	\$ 175.00
Swimming Pools, Spas, Etc.	
Above ground (1 visit)	\$ 125.00
In-ground (2 visits)	\$ 200.00
3-year state certification	\$ 350.00
Spa, hot tub, etc.	\$ 125.00
Mobile Homes	
Service fee	\$ 125.00
Feeder	\$ 50.00
Motors, Generators, Transformers	
1 hp to 30 hp or kv	\$ 85.00
Each additional	\$ 20.00
50 hp to 100 hp or kv	\$ 100.00
Each additional	\$ 20.00
Transformers, Vaults, Enclosures	
Not over 200 kv	\$ 125.00
Not over 500 kv	\$ 175.00
Not over 1,000 kv	\$ 225.00
Over 1,000 kv	\$ 300.00
Feeders & Panel Boards	
Not over 200 amps	\$ 50.00
Not over 400 amps	\$ 60.00
Not over 1,000 amps	\$ 70.00
Up to 1,500 amps	\$ 85.00
Heating and AC	
30 kw or less	\$ 85.00
Over 30 kw	\$ 100.00
Minor Alterations and Additions	
<i>Up to 200 amps</i>	
Up to 25 outlets and a service (1 visit only)	\$ 125.00
Signs	
First sign	\$ 85.00
Each additional sign	\$ 20.00
Re-Inspections	\$ 125.00
Plan review fees	\$ 150.00/submission

PLUMBING PERMIT FEE SCHEDULE

Residential

One & Two Family Dwellings

Fixtures	
First seven (7) fixtures	\$ 125.00
Each additional fixture	\$ 20.00
	\$ 125.00 <i>minimum</i>
Re-Inspection Fees	\$125.00
Non-Residential	
<i>Commercial & Residential – other than One & Two Family Dwellings</i>	
Plumbing: Non-residential	0.005 of documented cost
Sewer Lateral	
One inspection	\$ 125.00
Water Service	
One inspection	\$ 125.00
Re-Inspection Fees	\$125.00
Plan Review Fees	\$150.00/submission

MECHANICAL PERMIT FEE SCHEDULE

Residential	
<i>One & Two Family Dwellings</i>	
Appliances	
First individual appliance	\$ 125.00
Each additional individual appliance	\$ 65.00
<i>*Includes associated duct work/piping</i>	
<i>*Electrical hook-ups require an electrical permit</i>	
Re-Inspection Fees	\$ 125.00
Non-Residential	
<i>Commercial & Residential – other than One & Two Family Dwellings</i>	
Mechanical: Non-residential	0.005 of documented cost
Re-Inspection Fees	\$ 125.00
Hood and Duct Systems	
Per system	\$ 500.00
Plan Review Fee	\$150.00/submission

Note: a \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 36 of 2017.


This Resolution, **Fee Schedule for Services**, shall take effect immediately.

ENACTED AND RESOLVED BY the Supervisors of the Township of Milford on Tuesday the 2nd day of January, A.D. 2024.

**MILFORD TOWNSHIP BOARD
OF SUPERVISORS**




Charles Strunk

John Mininger

Christian Haberle

ATTEST:



Jeffrey Vey, Manager