

**Resolution 2021-04**

Revised June 1, 2021

Milford Township  
Bucks County

**Fee Schedule for Services - With Revenue Codes**

**36240 Zoning Permits**

Required for new use; change in use; or erection, construction, reconstruction, alteration, demolition or removal of a structure. A Certificate of Occupancy is required to close a Zoning Permit.

Residential	\$ 40.00
Commercial & Institutional	\$125.00
Industrial	\$135.00
Farm (Primary occupation. No sales)	\$ 40.00
Non-Conforming Use Registration	\$ 25.00
Home Occupation	\$ 25.00
Forestry	\$ 50.00

**Miscellaneous Permits - Zoning Permit required**

<b>36240</b> Demolition	\$20.00
<b>36240</b> Fences over 6 ft.	\$20.00
<b>36240</b> Signs and escrow for temp signs	\$ 2.00/ft
<b>36240</b> Temporary Permits	\$75.00+ \$25.00/three month extension
<b>36240</b> Seasonal Sales	\$15.00

**36245 Use & Occupancy Inspections - Resale & Rental**

Use & Occupancy: Residential-Public Sewer	\$ 50.00
Use & Occupancy: Residential-On-lot Septic	\$ 75.00
Use & Occupancy: Non-residential-Public Sewer	\$ 75.00
Use & Occupancy: Non-residential-On-lot Septic	\$100.00
Use & Occupancy: Re-Inspection	\$ 50.00

**36249 Zoning Hearing Board**

Residential (Single-family)	\$ 500.00
Residential (1 & 2)	\$ 500.00 per dwelling
Multi-Dwellings (2 to 6)	\$ 650.00
Multi-Dwellings (7 +)	\$1,250.00
Non-Conforming Use Change	\$ 575.00
Institutional, Recreational	\$ 850.00
Commercial, or Industrial	\$1,600.00
Interpretation	\$1,200.00

<b><u>36250 Conditional Use</u></b>	\$1,600.00
<b><u>36254 Rezoning</u></b>	\$7,500.00
<b><u>36254 Validity &amp; Curative Amendment</u></b>	\$10,000.00
<b><u>36151 Planning Module Review Fee</u></b>	\$75.00
<b><u>36249 Building Board of Appeals</u></b>	\$350.00

**36151 Operations & Maintenance Agreements**

A/B Systems	\$ 270.00
Spray Irrigations Systems	\$ 270.00
Escrow-for recording	\$ 400.00
Escrow for System	\$1,500.00

**Licenses (Annual)**

<b>32132</b> Junk Yard	\$ 100.00
<b>32136</b> Manufactured Home Park	\$ 100.00

**36138 Park Pavilion & Meeting Room Rentals per day:**

Resident	(large pavilion)	\$ 50.00	(Molasses Creek)
Resident	(small pavilion)	\$ 35.00	(Molasses Creek)
Non-Resident	(large pavilion)	\$ 75.00	(Molasses Creek)
Non-Resident	(small pavilion)	\$ 50.00	(Molasses Creek)
Resident – Non-Resident		\$ 35.00	(Unami Creek)
Large Meeting Room		\$100.00	

**36251 Ordinances, Maps, Copies and Research**

Photocopy/printing: 8 1/2" x 11"	.25 cents/page
Photocopy/printing: 11" x 17"	\$ 1.00/page
Photocopy/printing Large format	\$ 5.00
Certification of Record (per Record)	\$ 1.00
Monthly permit report: Each	\$25.00
Milford Township Zoning Ordinance	\$25.00
Milford Township SALDO	\$25.00
Milford Township Comprehensive Plan	\$25.00
Milford Township Open Space Plan	\$25.00
Milford Township Sewer Mgt Plan	\$25.00 per volume
Milford Township Park Plan	\$25.00
Minutes of meetings	.25 cents per page
(will only be mailed when a self-addressed stamped envelope is provided)	

Information can be obtained on [www.milfordtownship.org](http://www.milfordtownship.org) at no cost.

## **Act 537 Revisions**

The application fee shall apply to applications submitted pursuant to 25 PA Code, Chapter 71, including revisions requesting small flow treatment facilities, community sewage systems, and retaining tanks.

### **36254 Revise Act 537 Plan**

\$10,000.00

### **32281 Highway Occupancy, Utility Pole & 32282 Road Encroachment Permits**

1. Issuance Fee
  - A. Utility \$ 35.00
  - B. New Driveways
    - Minimum Use (e.g. SFD, apartments with five or fewer units) \$ 35.00
    - Low Volume (e.g. office buildings, car washes) \$100.00
    - Medium Volume (e.g. motels, fast food restaurants, service stations, small shopping plazas) \$500.00
    - High Volume (e.g. large shopping centers, multi-building apartments or office complexes) \$750.00
  - C. Other (e.g. bank removal, sidewalk and curb, drainage connection test hole(widen only) \$ 20.00
  - D. Driveway-Repair and/or blacktop \$ 20.00
2. Exemptions (See below)
3. Underground facilities - Excavation permit
  - A. The first 500 square yards of disturbance
    - Unpaved \$ 10.00/square yard
    - Paved and concrete \$ 25.00/square yard (\$500.00 minimum)
    - Concrete Sidewalk \$250.00 per section of concrete
  - B. Each square yard in excess of 500 square yards
    - Unpaved \$ 7.50/square yard
    - Paved and concrete \$15.00/square yard
  - C. Boring
    - Unpaved \$ 10.00 / linear foot
    - Paved and concrete \$ 25.00 / linear foot (\$500.00 Min)
    - Concrete sidewalk \$250.00 / per section of concrete

### **Highway Occupancy Continued**

1. Any right of way disturbance shall be presumed to be three feet in width unless the township engineer or township manager determines that the area of disturbance will be greater than three feet in width.
2. It shall be a condition of the issuance of any excavation permit where the area is disturbance exceeds 500 square yards, the applicant, within thirty days of the date the ex-

cavation is completed, shall supply the township with a set of as-built plans showing the location and depth of all improvements installed in the township right-of-way. The as-built plans shall be supplied in both hard copy and in a digital format capable of being read by AutoCAD 13 (or higher) or such other system as is reasonably required by the township engineer or township manager.

3. Prior to the commencement of any excavation within a township right-of-way where the area to be disturbed exceeds 500 square yards, the applicant shall attend a pre-construction meeting with township personnel for the purpose of identifying the areas where the excavation will occur, establishing hours of operation, the sequence of the excavation work, storage area(s) of idle equipment, and other issues as may be of concern to the township. Evidence must be presented that contact was made to notify other utilities of opening. Permits are valid for no more than one year from date of issuance and work must meet road restoration specifications of the township.
4. Surface opening of less than 25 square feet (e.g. service connections performed independently of underground facilities) \$25.00
5. Above ground facilities (e.g. poles, guys, and/or anchors if installed independently of poles) \$20.00
  - A. Up to ten physically connected above-ground facilities (each pole with appurtenances) \$20.00
  - B. Additional above-ground physically connected facilities (each pole with appurtenances) \$ 2.00
6. Crossing (e.g. overhead tipples, conveyors or pedestrian walkways under grade subways or mines) \$80.00
7. Seismograph - Vibroseis Method (e.g. prospecting for oil, gas, etc)
  - A. First mile \$50.00
  - B. Each additional mile or fraction thereof \$ 5.00
8. Penn-Dot Review Letter (Milford Township comments regarding proposed driveway(s) on a state road) \$25.00
9. Other (e.g. bank removal, sidewalk, curb), drainage connection test bore (widen only) \$20.00

### **Advisory Road Signs**

(Truck Crossing, School Bus Stop, Watch Children, Deer Crossing)

Upon approval, the Board of Supervisors will honor these requests provided the resident agrees, in writing, to pay the following costs:

Sign	\$75.00
Post	\$50.00
<b>Total</b>	<b>\$125.00</b>

The township will contribute the labor and hardware necessary to erect the sign and from time to time clean graffiti from the sign. Should the sign be stolen or damaged beyond repair, the resident will have to request its replacement in writing accompanied by payment

for replacement of the sign. Applicant must have location of Deer Crossing Signs approved by PA Game Commission before sign can be erected.

**EXEMPTIONS**

Permit issuance fees and general permit inspection fees area not payable by any of the following:

- A. The Commonwealth
- B. Political subdivisions of the Commonwealth
- C. Governmental authorities organized under the laws of the Commonwealth
- D. The federal government
- E. Utility facility owners for:
  - i. The installation of streetlights at the request of the township.
  - ii. The replacement or renewal of their facilities prior to a township re-surfacing project after notice from the township.
  - iii. The removal of poles and attached appurtenances.
  - iv. Facilities moved at the request of the township, Milford-Trumbauersville Area Sewer Authority, PennDOT, or Milford Township Water Authority.
  - v. Reconstruction or maintaining their facilities which occupy the right-of-way under private status.

**Additional inspection fees**

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more employee to inspect the permitted work on a more than spot inspection basis, the permittee shall be charged for all salary, overhead, and expenses incurred by each assigned inspector, township engineer and the township.

**36247 IFC Fire Inspection Fees**

<u>Use Group</u>	<u>Size/square feet</u>	<u>Inspection</u>	<u>Fee</u>
<b>Assembly</b>			
A1 - A5			
A-1, A-2	All	12 months	\$200.00
A-3	All	12 months	\$200.00
A-4	All	12 months	\$100.00
A-5	All	12 months	\$100.00
<b>Business Groups</b>			
B, F-1, F-2, I-1, I-2, M, S-1, S-2			
	Under 2,500	12 months	\$100.00
	2,501-5,000	2 months	\$150.00
	5,001-10,000	12 months	\$200.00
	10,001-20,000	12 months	\$250.00
	20,001-30,000	12 months	\$300.00
	30,001-40,000	12 months	\$350.00
	40,001-50,000	12 months	\$400.00
	50,001-100,000	12 months	\$500.00
	100,001-250,000	12 months	\$600.00
	250,001-500,000	12 months	\$800.00
	500,001+	12 months	\$1,000.00

**Educational Group**

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Under 50,000	12 months	\$200.00
50,001+	12 months	\$400.00

**High Hazard Group**

H-1, H-2, H-3, H-4

Under 10,000	12 months	\$400.00
10,001-20,000	12 months	\$450.00
20,001-30,000	12 months	\$500.00
30,001-40,000	12 months	\$550.00
40,001-50,000	12 months	\$600.00
50,001-100,000	12 months	\$700.00

**36247 IFC Fire Inspection Fees Continued**

Use Group	Size/square feet	Inspection	Fee
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**High Hazard Group**

H-1, H-2, H-3, H-4

100,001-250,000	12 months	\$800.00
250,001-500,000	12 months	\$1,000.00
500,001+	12 months	\$1,200.00

**Residential**

R-1, R-2

Per sleeping unit	12 months \$5.00	\$100 min. fee
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**Utility and Miscellaneous**

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12 months	\$100.00
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(1) Follow-up Inspections: The above fees shall include one (1) follow-up or re inspection. An additional \$50.00 fee shall be charged for each additional follow-up inspection.

**36133 Sub-division & Land Development: Review Fees & Escrows**

Note: All checks are made payable to Milford Township and Every Distinct Parcel (including open space) is counted as a lot.

	Fee	Escrow
Residential Sketch Plan Review - 3 or More Lots	\$0	\$1,500.00
Commercial & Planned Industrial one or more lots Sketch Plan Review		\$1,500.00
Lot Line change	\$150.00	\$3,000.00*

\*Note: Deeds of Merger are prepared and filed by the Township Solicitor

**Preliminary Plan Submission:**

<b>Planning Module Review Fee</b>	\$75.00	
<b>Residential Subdivision</b>	<b>Fee</b>	<b>Escrow</b>
Single Family	\$300.00 + \$125.00/lot	\$ 2,000.00 + \$500.00/lot
Multi-family	\$1,000.00 + \$200.00/unit	\$ 5,000.00 + \$400.00/unit
Residential Conversion	\$300.00 + \$200.00/unit	\$ 1,575.00 + \$400.00/unit
<b>Non-Residential</b>		
Subdivision	\$1,100.00 + \$500.00/lot	\$ 6,000.00 + \$1,000/unit
Land Development: New Construction	\$1,100.00 + \$30.00/1,000 ft	\$ 6,000.00+ \$20.00/1,000 ft
Land Development: Existing Structure	\$350.00 + \$15.00/1,000 ft.	\$2,000.00+ \$30.00/1,000 ft

**Final Plan Submission** Final plans (residential & non-residential) submitted within six months of preliminary plan approval will be charged a fee of 1/2 of the preliminary plan filing fee. Full filing fees will be charged otherwise. In either case the escrow account must be replenished to the full amount of the fee schedule.

**Revised Plan Submission** (Escrow account must be replenished to the full amount of the fee schedule (plan submission portion only; does not include escrow for public water and sewer.)

First Revision: No Charge, Second Revision: \$50.00, Third & Successive Revisions: \$100.00 each.

Note: Denied plans resubmitted within six months may have the filing fee reduced by 50% if the new plans are essentially unchanged.

**Escrow for Review of Plans submitted with Public Water & Sewer**

<b>Public Water Review Escrow:</b> (Paid to Milford Township)	1 to 5 units:	\$1,500.00
	5 to 20 Units:	\$3,750.00
	21 to 100 units:	\$5,000.00
	101 to 200 units:	\$9,000.00
	201 or more units:	\$12,000.00

**36133 Sub-division & Land Development: Review Fees & Escrows Cont'd**

<b>Public Sewer Review Escrow:</b> (Paid to Milford Township)	<b>Residential</b>	<b>Non-Residential</b>
	3 to 11 units: \$2,500.00	1 to 5 lots: \$2,500.00
	12 to 100 units: \$5,000.00	6 to 25 lots: \$7,000.00
	101 or more units: \$5,000.00+	26 or more lots:
	\$50.00 for each unit over 100	\$500.00 per lot

A 10% administrative fee shall be added to all applicable charges invoiced to an escrow account. Applicants agree to reimburse Milford Township for all expenses incurred by reason of their application and that such costs may be deducted from the Escrow Account deposited with the Township. Applicants agree to replenish the Escrow Account to the full amount required by the Fee Schedule each time the balance in the Account is reduced to below 50% of the amount initially deposited. Applicants further agree that the time period for action on their Application shall be extended by the number of days between the date notice is sent to the applicant advising of the need to replenish the Escrow Account and the date the Escrow Account is restored to the full amount established by the Fee Schedule.

Lowest Tax Parcel Number of property / properties will be used as the tracking number for Escrow Accounts.

Upon the recording of the record plan with the Recorder of Deeds, and after payment of all documented expenses incurred during the review, the balance of the escrow deposit shall be refunded to the applicant. The escrow account will not be closed and refunded until all invoices have been paid. Interest is retained to help defray administrative expenses.

**No Plan will be recorded until all expenses are paid and escrow balance will cover anticipated recording costs.**

If an Escrow Account is over drawn, The Township Solicitor and Township Engineer will be notified that no further work can be done on the application until such time as the Escrow Account has been replenished.

**BUILDING/GENERAL PERMIT FEE SCHEDULE**  
**Zoning permit required (36241)**

**Residential**

*One & Two Family Dwellings*

**New Construction**

Plan Review Fee:	\$150.00 / submission
Single Family Dwelling up to 3,500 gross square feet	\$785.00
Per 100 gross square feet or fraction thereof above 3,500 square feet	\$ 20.00

*Mechanical, Electrical and Plumbing Permit Fees Additional*

*\*Gross square footage shall include basement, each floor level, garage, decks and porches*

*\*Measurements shall be from exterior face of wall to exterior face of wall*

**Additions**

Up to 500 gross square feet	\$300.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$ 20.00
<i>*Mechanical, Electrical and Plumbing Permit Fees Additional</i>	
Plan Review	\$ 85.00 / submission



**Alterations**

Based on 2 inspections \$175.00 *minimum*

*\*Additional inspections charge re-inspection fees*

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*  
Plan Review \$ 85.00/submission

**Decks/Accessory & Utility Buildings**

Up to 500 gross square feet (unfinished & unconditioned\*) \$265.00

*\*where an accessory structure also includes finished & conditioned*  
space \$200.00 additional

Per 100 gross square feet or fraction thereof above 500 square feet \$ 20.00

Plan Review: \$ 85.00/submission

**Manufactured Homes**

HUD Certified \$265.00

*\*Includes Mechanical, Electrical and Plumbing Permits*

**Roof**

Re-roof, non-structural \$100.00

**Fire Sprinkler System** \$300.00

**Swimming Pools** \$260.00

*\* Includes Electrical Permit*

**Signs****Signs Requiring a Building Permit**

Signs requiring final inspection only \$65.00

Signs requiring footing and final inspections \$135.00

**Re-Inspection Fee** \$85.00

**Miscellaneous Construction**

*Cell towers, retaining walls, etc.*

1.5% of total cost of construction (materials and labor) \$95.00 *minimum*

**Non-Residential**

*Commercial, Institutional, Industrial, & Residential – other than One & Two Family Dwellings*

**New Construction, Additions, Alterations**

Commercial, Institutional, Industrial, & Residential *0.0085% of documented cost*

*\*Includes Electrical Permits*

*\*Plan Review Fees Additional*

**Roof**

Re-roof, non-structural \$100.00

**Miscellaneous Construction***Cell towers, retaining walls, etc.*1.5% of total cost of construction (materials and labor) \$360.00 *minimum***Fire Sprinkler System**

1 to 200 heads \$450.00

Each additional head over 200 \$ 0.65

**Fire Detection/Alarm System**

Up to 15,000 gross square feet \$250.00

Each additional square foot \$ 0.03

**Alternate Fire Suppression System**1.5% of total cost of construction \$250.00 *minimum***Re-Inspection Fee**

Per re-inspection \$ 85.00

**NON-RESIDENTIAL PLAN REVIEW FEES****New Construction**\$10.50 per 100 gross square feet \$650.00 *minimum**\*Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing***Renovations/Alterations/Change of Use**\$10.50 per 100 gross square feet \$300.00 *minimum**\*Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing***ELECTRICAL PERMIT FEE SCHEDULE****Residential and Non-Residential****Rough Wiring**

1 to 20 devices \$40.00

Each additional 20 devices \$ 6.50

**Final Wiring**

1 to 20 devices \$40.00

Each additional 20 devices \$ 6.50

**Residential***New Construction**Based on 2 visits*

Single family up to 200 amps \$120.00

Over 200 amps \$140.00

**Townhouses***Roughs and services to be inspected in one visit*

Each unit based on groups of 5 or more units per visit \$ 75.00

**Services**

Not over 200 amps	\$ 75.00
Not over 350 amps	\$ 85.00
Not over 1,000 amps	\$110.00
Not over 1,500 amps	\$230.00
Over 1,500 amps	\$350.00

**Protective Signaling Systems**

Residential	\$ 75.00
Non-residential	\$125.00

**Swimming Pools, Spas, Etc.**

Above ground (1 visit)	\$ 75.00
In-ground (2 visits)	\$150.00
3-year state certification	\$180.00
Spa, hot tub, etc.	\$ 75.00

**Mobile Homes**

Service fee	\$ 75.00
Feeder	\$ 35.00

**Motors, Generators, Transformers**

1 hp to 30 hp or kv	\$50.00
Each additional	\$15.00
50 hp to 100 hp or kv	\$60.00
Each additional	\$15.00

**Transformers, Vaults, Enclosures**

Not over 200 kv	\$ 95.00
Not over 500 kv	\$125.00
Not over 1,000 kv	\$185.00
Over 1,000 kv	\$265.00

**Feeders & Panel Boards**

Not over 200 amps	\$30.00
Not over 400 amps	\$40.00
Not over 1,000 amps	\$50.00
Up to 1,500 amps	\$65.00

**Heating and AC**

30 kw or less	\$60.00
Over 30 kw	\$85.00

**Minor Alterations and Additions**

<i>Up to 200 amps</i>	
Up to 25 outlets and a service (1 visit only)	\$95.00

**Signs**

First sign	\$55.00
Each additional sign	\$15.00

**Re-Inspections**

\$85.00

## PLUMBING PERMIT FEE SCHEDULE

### Residential

*One & Two Family Dwellings*

#### Fixtures

First seven (7) fixtures	\$95.00
Each additional fixture	\$15.00
	<i>\$95.00 minimum</i>

#### Re-Inspection Fees

\$85.00

### Non-Residential

*Commercial & Residential – other than One & Two Family Dwellings*

Plumbing: Non-residential	0.005% of documented cost
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#### Sewer Lateral

One inspection	\$85.00
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#### Water Service

One inspection	\$85.00
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#### Re-Inspection Fees

\$85.00

## MECHANICAL PERMIT FEE SCHEDULE

### Residential

*One & Two Family Dwellings*

#### Appliances

First individual appliance	\$95.00
Each additional individual appliance	\$45.00

*\*Includes associated duct work/piping*

*\*Electrical hook-ups require an electrical permit*

#### Re-Inspection Fees

\$85.00

### Non-Residential

*Commercial & Residential – other than One & Two Family Dwellings*

Mechanical: Non-residential	0.005% of documented cost
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#### Re-Inspection Fees

\$85.00

#### Hood and Duct Systems

Per system	\$400.00
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This Resolution, **Fee Schedule for Services**, shall take effect immediately.

ENACTED AND RESOLVED BY the Supervisors of the Township of Milford on Tuesday the 1st day of June, A.D. 2021.

**MILFORD TOWNSHIP BOARD  
OF SUPERVISORS**

\_\_\_\_\_  
Thomas Courduff

\_\_\_\_\_  
Charles Strunk

\_\_\_\_\_  
John Mininger

**ATTEST:**

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