

**Milford Township Board of Supervisors  
Minutes of January 7 2019 Reorganizational Meeting**

**Call to Order:** Meeting was called to Order by Vice-Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

**Supervisors Present:** Charles Strunk, Vice-Chairman Thomas Courduff member.  
Excused: Robert B. Mansfield,

**Attendance:** Jeffrey Vey Township Manager, Marilyn Stecker Assistant Manager, and Dave Winkler Public Works Director Audience: 10.

Vice-Chairman appointed Jeffrey Vey, Chairman Pro Temp. Jeffrey Vey called for nomination for chairman. Mr. Courduff made a motion to appoint Charles Strunk chairman 2<sup>nd</sup> by Mr. Strunk and approved. Pro chairman Vey turned meeting over to Mr. Strunk. Mr. Courduff made a motion to appoint Robert Mansfield as Vice Chairman, Mr. Strunk 2<sup>nd</sup> and motion was passed.

**Motions on Appointments** Charles Strunk made a motion to appointing the following:

Secretary-Treasurer	Marilyn Stecker
Township Solicitor	Terry Clemons
Planning Commission Solicitor	Terry Clemons
Designation of Official Depository	PLGIT, QNB, TTD, Bank and Uninvest
Milford Twp Planning Commission (5yrs)	Athan Koussiouroumbas
Milford Twp Zoning Hearing Board (3yrs)	Greg Hobson
Delegate to QAPC	Athan Koussiouroumbas/ Thomas Courduff
Park Board	Kyle Kochner
Milford Township Water Authority (5yrs)	Fran Murray
Milford Township Sewer Authority (5yrs)	T'vill Appointment
Chairman of the Vacancy Board	Steve Shelly
Fire Prevention Code Official	Nate Cordero
Milford Township CPA Auditor	Styer Associates

Motion was seconded by Mr. Courduff and approved.

**Setting of Bond Limits**

Mr. Strunk made a motion to set the following bond amounts:

Township Manager	\$2,000,000
Secretary Treasurer	\$2,000,000

Motion was seconded by Mr. Courduff and approved.

**Establishment of Tax Rates for 2019**

Mr Strunk made the following motion

- (a) Real Estate Transfer Tax 1%  
(1/2% to Q'twn School District, 1/2% to Milford) **Resolution 2019-01**
- (b) Earned Income Tax Rate **Resolution 2019-02**
- (c) Real Estate Tax 2 Mills **Resolution 2019-03**
- (d) Street Light Assessment **Resolution 2019-04**
- (e) 2017 Fee Schedule **Resolution 2019-05**
- (f) Dispose of Township Records **Resolution 2019-05**

Motion was seconded by Mr. Courduff and passed.

**Certification of Delegates to the 2019 PSATS Convention April 14-17, 2019 in Hershey and selection of the voting delegate.** Mr. Strunk make a **MOTION** to appoint Mr. Courduff as voting delegate seconded by Mr. Courduff and passed.

**Annual Bucks County Assn of Township Officials Convention** February 16, 2019, Mr. Courduff will attend convention

**Chairman adjourned the Reorganizational meeting at 7:05 pm.**

**Milford Township Board of Supervisors  
Minutes of January 7, 2019 Regular Meeting**

**Call to Order:** Chairman Charles Strunk called the meeting to order at 7:06p.m.

**Supervisors Present:** Charles Strunk, Chairman; Thomas Courduff, Supervisor

**Attendance:** Peter Andersen, Andersen Engineering, Twp. Engineer; Marilyn Stecker Secretary-Treasurer; Terry Clemons, Clemons Richter & Reiss, Township Solicitor; Jeffrey A. Vey, Township Manager; David Winkler, Public Works Director. Audience: 10

**Approval of Minutes and Treasurer's Report**

Mr. Strunk made a **MOTION** to approve the minutes from December 4, 2018. The motion was seconded by Mr. Courduff and passed.

Having reviewed the invoices, Charles Strunk made a **MOTION** to approve invoices for payment and the Treasurer's report. The motion was seconded by Mr. Courduff and passed.

**Announcements**

Zoning Hearing January 8, 2019 at 7PM

**Finelli** to allow an accessory apartment at 2175 Spinnerstown Rd.

**Milford SP LLC** to allow a change of non-conforming use for Performance Publishing to rent office space at 2239 Milford Square Pk.

**Hibbs** for a Variance to exceed the maximum impervious surface by 255 sq ft. at 2032 Valley View Dr.

**J. D. Henning Enterprises LLC** for a Variance to allow a reduction of required parking spaces, shared parking and a reduced front yard at 1907 John Fries Highway.

**Conditional Use Hearings**

**MokN Partnership** 2100 Quaker Pointe Road to modify an office use to a medical (dentist) office – Mr. Strunk made a **MOTION** to approve Conditional Use for Oral Maxillofacial Surgical Assoc. subject to conditions outlined by solicitor Terry Clemons motion was seconded by Mr. Courduff and passed.

**LuJean Griffin-Young (Camp Jeans)** to allow Dog Daycare & Boarding located at 2200 Brick Tavern Rd

Mr. Clemons opened hearing at 7:10 pm.by explaining the procedure.

Ms. LuJean Bernstein Griffin-Young testified that she runs primarily a dog day care for smaller dogs (under 21 inches). Overnight dogs are kept in the house. She has had a state issued kennel license for up to 25 dogs and is applying for a license that would allow over 25 dogs so she would not be in

violation of the state license if she had a few extra dogs. The dogs are kept in the barn and in a fenced area around the barn. The structures appear to be less than the 250 ft setback required for kennel structures. The submitted site plan has no scale and does not show structures, uses or setbacks.

Neighbors testified that buffer planting was removed, dog barking is a nuisance and access into the kennel creates traffic problems since it is only a single lane. Video of those concerns was submitted. The hearing was continued to February 5, 2019.

### **Correspondence**

Bucks County Airport Authority Nov 14, 2018 Minutes are available for review.

### **Reports**

Code Enforcement Officer – In November – 8 permits were issued, 6 U&O's 4 Zoning Hearings and 6 Fire Inspections.

#### **Public Works Report**

The Public Works department had a busy month removing ash trees, both Unami and Molasses creek parks are finished along the trails. We removed the house and out buildings at 663 and Allentown Rd and graded off the area. Franc Environmental helped us flush cross pipes on Yankee, Old Woods, Walnut, East Swam and Koons Roads. There were no major winter operations this month just a few nights of spot salting from storm run off.

#### **Agricultural Security Area Advisory Board**

Stephen Klein, 1430 Erdman Road, requested to be added to the Milford Township Agricultural Security Area District.

“At a duly advertised public meeting of the Milford Township Agricultural Security Area December 19, 2018 meeting, the Committee unanimously recommends the application of Stephen Klein 1430 Erdman Rd TMP 23-001-068 comprised of Eleven(11) acres and 23-001-068-005 comprised of Eighty-Five (85) acres be approved for acceptance into the Milford Township Agriculture Security Area”

Mr. Strunk made a **MOTION** to move forward with advertising the proposed addition to the Agricultural Security Area, seconded by Mr. Courduff and passed.

#### **Milford Township Fire Company**

Fire Chief Keith Butler, reported on last month's assists in the township and shared interest in replacing a vehicle at engine 75

#### **Township Manager**

**Donations to Fire Companies & Senior Center-** Mr. Strunk made a **MOTION** to make the contributions for the yearly contribution to the senior center and the local fire companies, Motion was seconded by Mr. Courduff and passed.

**Agreement between Milford Township and Hough Associates** to collect Recycling data and prepare DEP 904 Grant Mr. Strunk made a **MOTION** approving the agreement seconded by Mr. Courduff and passed.

**PennDOT Reporting** - Mr. Courduff made a **MOTION** to sign and mail the MS-965 report seconded by Mr. Strunk and passed.

### **Ordinance Adoption - Ordinance- 172**

**ORDINANCE OF THE BOARD OF SUPERVISORS OF MILFORD  
TOWNSHIP VACATING A PORTION OF MILL HILL ROAD IN  
MILFORD TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA**

- A. Milford Township (the "Township") is a Pennsylvania second class township organized and existing under Pennsylvania Second Class Township Code, 53 P.S. §65101 et sq. (the "Code").
- B. Section 2304 of the Second Class Township Code, 53 P.S. §67304, authorizes townships of the Second Class to lay out, open, widen, straighten and vacate roads within a township.
- C. Section 2311 of the Second Class Township Code, 53 P.S. §67311, authorizes townships of the Second Class to relocate or vacate roads by agreement.
- D. Lifequest ("Developer") received approval of Preliminary Plans of Land Development for property with frontage along John Fries Highway pursuant to a letter from the Township Solicitor dated December 14, 2016 (the "Approval").
- E. A condition of the Approval was that Developer relocate a portion of Mill Hill Road which will result in the vacation of portions of the existing Mill Hill Road.
- F. The Board of Supervisors of Milford Township has received an Agreement between Developer and the property owners that about the portions of Mill Hill Road that will be vacated and believes it is in the best interests of the Township to vacate those portions of the existing Mill Hill Road. A copy of the Agreement is attached hereto as Exhibit "A" and the portions of Mill Hill Road to be vacated are depicted on Exhibit "B."
- G. The Board of Supervisors has given public notice of the time and place set for the consideration of this Ordinance.
- H. Following the vacation of the portions of Mill Hill Road as described herein, the Township desires that the vacated portions of Mill Hill Road be removed from the Township plan of streets.
- I. In accordance with the Second Class Code, notice of the Board of Supervisors meeting for consideration and, if appropriate, adoption of this Ordinance vacating the referenced portions of Mill Hill Road was duly advertised in the November 22, 2018 edition of the Town and County, a newspaper of general circulation in Milford Township.

**NOW THEREFORE, BE IT ENACTED AND ORDAINED** by the Board of Supervisors of Milford Township after public notice duly advertised and hearing held on January 7, 019, as follows:

- Section 01:** The portions of Mill Hill Road depicted in Exhibit "B" attached hereto and made a part hereof are vacated as a public street in Milford Township.
- Section 02:** The vacated portions of Mill Hill Road depicted in Exhibit "B" attached hereto are hereby removed from the Township plan of streets.
- Section 03:** The Milford Township Solicitor is authorized and directed, to file a copy of this Ordinance together with a draft or survey of the portion of the road vacated with the Clerk of the Court of Common Pleas of the County of Bucks.
- Section 04:** The Milford Township Solicitor is authorized and directed, to record a copy of the Agreement together with a draft or survey of the portion of the road vacated with the Bucks County Recorder of Deeds.

**Section 05:** *A copy of this Ordinance shall be delivered by the Milford Township Solicitor to the Tax Mapping Office in the Bucks County Board of Assessments, and to any other governmental agency having jurisdiction over the proposed vacation of Mill Hill Road as of the effective date of this Ordinance.*

**Section 06:** *From the effective date of this Ordinance, the Township shall have no further liability or responsibility with respect to the maintenance of those portions of Mill Hill Road that are vacated by this Ordinance.*

**Section 07:** *In addition, all inconsistent provisions of all other Ordinances and Resolutions of the Township of Milford, Bucks County, Pennsylvania are hereby repealed to the extent of the inconsistency. All other provisions of the Ordinances and Resolutions of the Township of Milford, Bucks County, Pennsylvania shall remain in full force and effect.*

**Section 08:** *The provisions of this Ordinance are declared to be severable. If any provision of this Ordinance is declared to be invalid or unconstitutional by a court of competent jurisdiction, such determination shall have no effect on the remaining provisions of this Ordinance.*

**Section 09:** *This Ordinance shall be effective five (5) days after enactment, or such later date if required by law.*

Mr. Courduff made a **MOTION** to adopt ordinance #172 vacating a portion of Mill Hill Road motion seconded by Mr. Strunk and passed.

#### **Escrow Releases**

**MacDonalds** - Mr. Strunk made a **MOTION** to approve **Resolution 2019-06** McDonalds escrow release #5 in the amount of \$4,518.00 and acceptance of improvements with leaving a balance of \$79958.11 remaining for 18 month maintenance period. seconded by Mr. Courduff and passed.

Public Comments - None

Adjournment: Mr. Strunk adjourned the January 7, 2019 regular meeting at 9:07 pm