

Office Managers range from those whose only focus is on spreadsheets to people who get excited about figuring out how to get things done. Here at Milford Township, we view administration as necessary activities mixed with problem-solving, coaching, and listening. Certifications, degrees, former employment or buzzwords on their resumes may pale to real projects that make the world a better place.

If you are someone who loves to get people excited about their role in improving our community, who is serious about schedules and budgets, but can maintain a sense of humor no matter what level of chaos is going on, seek this opportunity for a pivotal position that can make a difference.

Submit your resume and 300 words or less about your background and passion to stecker.milford@comcast.net.