

Milford Township Board of Supervisors
Minutes of January 5 2015 Reorganizational Meeting

Call to Order: Vice Chairman Mr. Strunk called Meeting to Order at 7:00 p.m. with the Pledge of Allegiance to the U.S. Flag. Meeting was turned over to the Chairman Pro-Temp.

Supervisors Present: Charles Strunk, Vice-Chairman; Thomas Courduff Supervisor Robert B. Mansfield, Chairman, was excused.

Attendance: Jeffrey Vey Manager, Marilyn Stecker, Dave Winkler Public Works Audience: 39.

Jeffrey Vey, Chairman Pro Temp. called for nomination of Chairman and Vice-Chairman Thomas Courduff made a motion to appoint Robert Mansfield Chairman and Charles Strunk as vice chairman, Charles Strunk 2nd and **MOTION** was passed.

Chairman Pro Temp Vey turned the meeting over to Vice Chairman Charles Stunk.

Motions on Appointments Charles Strunk made a **MOTION** for approval of the following appointment list, seconded by Mr. Courduff and passed.

Milford Twp. Planning Commission	Susan Edwards
Milford Ville Area Sewer Authority	
Joint Appointment-Five Year Term	William Heffentrager
Milford Twp. Zoning Hearing Board	Cameron Waite
2 nd Alternate	Vacancy
Delegate to QAPC	Carson Schneck/ Robert Mansfield
Milford Township Water Authority	Joseph Smalley
Chairman of the Vacancy Board	Stephen Shelly
Secretary-Treasurer	Marilyn Stecker
Township Solicitor	Terry Clemons
Planning Commission Solicitor	Terry Clemons
Township Engineer	Andersen Engineering Assocs.
Fire Prevention Code Official	James Young
Zoning Officer	James Young
	Jeffrey A Vey
Milford Township CPA Auditor	Styer Associates
EMC Liaison	Thomas Courduff
Designation of Official Depository	First Savings, PLGIT,
	QNB, TD Bank, & Uninvest
Deputy Tax Collector	Chris Bauer (yearly appoint)
Open Records Officer	Marilyn Stecker

Setting of Bond Limits Mr. Strunk made a **MOTION** to set the following bond amounts

- | | |
|-------------------------|-------------|
| (a) Secretary-Treasurer | \$2,000,000 |
| (b) Township Manager | \$2,000,000 |

Motion was seconded by Mr. Courduff and passed.

Resolution 2015-01 Establishment of Tax Rates for 2015

Mr. Strunk made the following **MOTION**

- (a) Earned Income Tax 1.75% (1% to Q'twn School Dist., 0.50% to Milford General Fund and 0.25% to Open Space Fund)
- (b) Real Estate Transfer Tax 1% (1/2% to Q'twn School District, 1/2% to Milford)

Motion was seconded by Mr. Courduff and passed.

Mr. Strunk made a **MOTION** to approve **Resolution 2015-02** Levying a two mill Real Estate Tax and setting discount and penalty terms for collection. (0.75 mills for General Fund and 1.25 mills for Fire Tax) Motion was seconded by Mr. Courduff and passed.

Mr. Strunk made a **MOTION** to approve **Resolution 2015-03 Street Light Assessments**. Motion was seconded by Mr. Courduff and passed.

Mr. Strunk made a **MOTION** to approve **Resolution 2015-04 Fee schedule**. Motion was seconded by Mr. Courduff and passed.

Mr. Strunk made a **MOTION** to approve **Resolution 2015-05 Dispose of 2006 Twp. Records and EIT Records**. Motion was seconded by Mr. Courduff and passed.

Certification of Delegates to the 2015 PSATS Convention April 19-21, 2015 in Hershey and selection of the voting delegate Mr. Strunk made a MOTION to appoint Mr. Courduff voting delegate to the PSATS Convention. Mr. Courduff accepted nomination.

Annual Bucks County Assn. of Township Officials Convention - February 28, 2015 at 8 am
Public Comments: None

Adjournment: Mr. Strunk adjourned the January 5, 2015 Reorganizational meeting at 7:10 pm.

**Milford Township Board of Supervisors
Minutes of January 5, 2015 Regular Meeting**

Call to Order: Vice Chairman Mr. Strunk called the meeting to Order at 7:10 p.m.

Supervisors Present: Vice-Chairman Mr. Strunk, Supervisor Thomas Courduff,
Attendance: Jeffrey Vey Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience of 39

Approval of Minutes:

The minutes for the December 2, 2014 were presented for approval. Mr. Courduff made a **MOTION** to approve the minutes; the motion was seconded by Mr. Strunk and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list dated January 5, 2015 Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Milford Township Zoning Hearing Board will meet on **Tuesday, January 13th, 2015** in the township building (2100 Krammes Rd.) to consider the following:

*Application of **Bogotuk (Emerson)** for an Interpretation of section(s) 404 A1 General Farming and 404 A5 Riding Academy to allow the construction of horse stables and riding arena. Also a Variance from 404 A5.b to allow the maximum impervious coverage of 3% to be that of 404 A1 at 15%. Located at 2450 Steinsburg Rd. TMP# 23-02-112 in the RA Zoning District.*

There is no Supervisors meeting for January 20, 2015

Spinnerstown Crossing – Turnpike Reconstruction

Mr. Strunk recognized Spinnerstown Crossing residents in attendance. After attending the Turnpike open house on December 3, 2014, residents had concerns about the Pennsylvania Turnpike Commission Northeastern Extension Total Reconstruction & Widening Project's impact on their homes. The interchange reconfiguration would be constructed on current open space and place a sound barrier between a newly constructed ramp and residential properties. Residents expressed concern that their homes that now back on to open space, where a premium was paid, will be up against a wall.

Concerns are:

- Stormwater/Flooding - Why must wetlands and floodplain be so severely impacted by the interchange redesign? How will the existing stormwater conveyance that terminates in the current wetland/ flood plain be addressed? Will current stormwater issues be aggravated by the reconfiguration?
- Interchange Impacts on Rt. 663 - Will construction of a new intersection on the west side of the turnpike adversely affect the signal operation at Spinnerstown Road? Should left turn arrows be installed on that signal? Will traffic stopped by that signal adversely affect the functioning of the newly constructed turnpike intersection?
- Interchange Effectiveness - Will the close proximity of the two proposed south-bound on-ramps create merging problems and necessitate a wider bridge carrying Rt. 663 over the turnpike? Will southbound turnpike traffic making lefts from Rt. 663 require signal time that reduces capacity of 663?
- Open Space - Can the open space that serves as environmental protection and a buffer be used for highway construction?
- Impact on Residences - Will increased traffic impacts devalue adjoining homes?
- Impact on Water Supply - Will the Milford Township Water Authority domestic water supply well within several hundred yards of this proposed intersection be protected from contamination?

The residents generally expressed support for the turnpike project and wanted to explore alternatives that address their legitimate concerns rather than simply oppose the current plans. It was felt that design concepts such as a “Diverging Diamond Interchange”, “Roundabouts” and placement of the “Jughandle” in the open field to the north be evaluated along with the currently proposed design.

The supervisors felt there are other possible alternatives to the design. The township manager will seek a process to include representatives of Spinnerstown Crossing in discussions with the design team. A status of the situation will be given on February 3, 2015

Correspondence

- (a) Bucks County Airport Authority November 2014 minutes are available for review.
- (b) Milford Township Water Authority November 2014 minutes is available for review.
- (c) QAPC November 2014 Minutes are available for review.

Ordinance Hearings:

- (a) **Ordinance No. 157** – an ordinance of the township or Milford, County of Bucks Commonwealth of Pennsylvania, amending the Milford Township Zoning

Ordinance to allow day care center as a permitted use in the PI Zone and to require recreation/Play space to comply with state regulations. Mr. Courduff made a **MOTION** to approve Ordinance #157; motion was seconded by Mr. Strunk and passed.

(b) **Ordinance No. 158** – an ordinance that authorizes the incurrence of nonelectoral debt by the township of Milford, Bucks County, Pennsylvania in the amount of \$745,000 and approves certain Capitol Projects. Mr. Courduff made a **MOTION** to approve Ordinance #158; motion was seconded by Mr. Strunk and passed.

Reports:

Code Enforcement Report- Jim Young

In December permits were issued for eleven residential additions/renovations, Two Zoning, One commercial, eight U&O's and two Zoning Hearings.

Public Works Report-Dave Winkler

The public works department attended a sign seminar at Richland Township. Removed ash trees along the walking trail at Milford Crossings with the help of Dave's Tree Service. The rest of the month was spent working on the new salt shed. Keystone concrete set the precast walls in 2 days, we installed downspout drain lines that flow into the basin below the recycle center, backfilled the walls, poured concrete door sills and Reid paving came in to pave the inside of the bldg. CB structures started the framing and if the weather is good they should set trusses by the end of the week.

Our old salt shed is finally full. We went out 2 times to cinder and didn't have to plow at all this month. Last year in the month of December we were out 10 times to cinder and had to plow twice.

Planning Commission Report:

Proposed zoning change to allow Day Care in the PI zone as a permitted use – proposed zoning provisions Use C10 Day Care Center, which is currently not a permitted use in the PI district, would be permitted by right. The proposed amendment revises the outdoor recreation area requirements for recreation/play areas by stating that these areas must meet or exceed the requirements of the Pennsylvania Department of Public Welfare. Outdoor play areas must be sufficiently screened to protect the neighborhood from inappropriate noise and other disturbances. The Planning Commission recommended adoption.

McDonalds 23-010-019 Rt. 663 and Am Drive (Plans also include the conditional use request)

No one from McDonalds attended the meeting; discussion was based on review letters and will be tabled.

Full minutes are available for review at the township building
Next Planning Commission meeting is scheduled for January 28, 2015

Park Board Report:

Discussion was continued in regards to the extension of the Barrel Run Trail to connect to other existing trails. It was noted that the next meeting of the Comprehensive Parks/Open Space Management Plan would be held in January 2015. Fall bulbs purchased by the Park Board were planted at Kumry Rd. trailhead. The Board further discussed the possible forms of mile markers to existing trails.

The Park Board discussed various items that could be accepted by the public for donation. Items included: park benches, trees, bushes, & shrubs.

Park Board would like the board of supervisors to consider adding benches at Unami Creek Park detention basin and also replace the existing hand soap dispensers at Molasses and Unami Creek Park restrooms.

State Liquid Fuels Report MS-965: Resolution 2015-07 Mr. Courduff made a **MOTION** to sign and mail the MS-965, seconded by Mr. Strunk and passed

Manager's Report

Routine Bridge Inspection Data Report was reviewed.

QNB- CD is matured on 12/26/2014. Milford Township is closing this Open Space CD and putting funds in Open Space Acquisition money market.

Bucks County Airport Authority – Year 2015 Tree Donation Program – The Authority will be accepting requests for tree donations under this program. Township will send request.

Accomplishments for 2014 year - Mr. Courduff reported highlights for the year

Road Construction

Weiss Road

This project involved the total reconstruction and realignment of Weiss Road to create a road with a legitimate base, proper drainage and properly designed curves.

Barrel Run Road / Vassar Drive

This project completed previous work done to correct subsurface drainage problems by installing a new wearing surface of cold mix paving.

Portzer & Mill

This project involved digging up the existing road to install a proper base and reconstructing bad portions completed with new paving.

County Line Rd at Miller Road

This project was undertaken to resolve drainage problems by installing roadside storm piping.

Fire Substation Driveway Entrance

This project resolved serious potholes that impeded emergency vehicle access by total reconstruction and installation of a concrete entrance.

Buildings

Construction

Salt Storage Building

After enduring severe salt supply problems during the winter of 2013-2014, Milford designed a salt storage building to contain a year's supply of salt. Bids were received and construction began late in 2014 on the \$217,000 structure. The building will be loaded with over \$120,000 worth of salt. Short term financing was initiated with Delaware Valley Regional Finance Authority to take advantage of favorable rates and maintain capital reserves.

Demolition

Cedarhill and Wonsidler Grove Cabin Demolition

Eight cabins along the Unami Creek, that were previously acquired, were demolished to remove substantial sources of pollution (inadequate sewage disposal) to the creek.

Portzer Road & Rt. 663 Property

The parking area along the south side of Rt. 663 was removed to reduce confusion and remove obstructions for future widening.

Major Maintenance

Gerhart's Mill Restoration

Major restoration was done to this historic structure.

Roof on Township Building

The entire roof was replaced.

Septic System on Wonsidler Property

A new septic system was designed, permitted and installed.

Utilization

Portzer Rd & 663 Property

A Request for Proposal process was conducted that resulted in selection of an American Native Tree Nursey operation being selected to utilize this property.

Parks and Land Stewardship

Emerald Ash Borer

Field investigations were conducted to identify trees affected by the ash borer. Significant damage was detected in various areas and dying trees that posed a hazard were removed.

Streamview Bypass Trail

An existing footpath trail was reclaimed from overgrowth.

Equipment

Sold 1989 Crane

Purchased F350 trucks and Jeep

Sold 2007 GMC pick up and Escape

Purchased Radar Speed Detection Signs

Performed Sign inventory

Escrow Releases:

Mr. Courduff made a **MOTION** to approve **Resolution 2015-06** Milford Village Phase 1 – engineer approved escrow release #5 for \$6,353.93 with a remaining balance in the amount of \$66,492.30 motion seconded by Mr. Strunk and passed

Subdivisions:

Public Comment: None

Adjournment – Mr. Strunk adjourned the January 5, 2015 meeting at 8:35 pm

**Milford Township Board of Supervisors
Minutes of February 3, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B. Mansfield, Chairman; Charles Strunk, Vice-Chairman; excused Thomas Courduff, Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Dave Winkler Public Works Director, Terry Clemons Township Solicitor, Pete Andersen Township engineer and Audience: 17.

Approval of Minutes of Previous Meeting:

Minutes from the January 5, 2015 meetings will be presented March 3, 2015 for approval.

Approval of Invoices for Payment and Treasurer's Report:

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Mansfield and passed.

Announcements: There is no zoning hearings scheduled for the month of February 2015.

Correspondence:

- (a) Bucks County Airport Authority minutes for December 2014 is available for review
- (b) Milford Twp. Water Authority November and December 2014 minutes are available for review
- (c) Milford Trumbauersville Area Sewer Authority October, November and December 2014 minutes are available for review
- (d) QAPC 2015 meeting schedule and Annual report for the year 2014 are available for review
- (e) QAPC December 2014 minutes is available for review.

Intermunicipal Liquor License Transfer – Caitlyn & Cody's 1907 Johns Fries Highway

Resolution 2015-08 A resolution of Milford Township Bucks County, Approval Transfer of Restaurant Liquor License No. R-20200 into Milford Township from Chalfont

Mr. Hennings owner of Caitlyn & Cody's restaurant requested the Board to consider the transfer of a liquor license from a previous establishment in Chalfont. Discussions of concern, The Hennings do not plan on adding entertainment, other than the current music and dancing which occurs when the banquet hall is rented out. The hours of operation will increase, the winter hours will be 6 a.m. to 9 p.m. and summer hours will be 6 a.m. to 10 p.m. The changes to the restaurant would increase the number of employees; Mr. Hennings believes it will help his business by patrons from the neighboring hotels.

Mr. Strunk made a **MOTION** to accept **Resolution 2015-08** seconded by Mr. Mansfield and passed.

Reports:

Public Works Report:

The public works department spent most of the month working on the new salt shed. We installed the exhaust fan, ran conduit and hung the overhead lights. We have 800 tons in the building so far. We put new boards on park benches; we patched potholes and had a busy month with winter operations. We were out 12 times to cinder and 1 time to plow.

Code Enforcement Report:

During January 2015, the following permits were issued: 6 Residential accessory structure; 1 Residential Renovations, 1 Commercial renovation, 6 single family dwellings, 9 Use & Occupancy and 1 zoning hearing

Township Manager:

- (a) State Liquid Fuels Audit for year 2013 was performed with no findings.
- (b) Schmitt Subdivision TMP 23-7-35 1540 Fels Road Mr. Michael Libor (the Developer) and Milford Township On January 22, 2015 entered into Land Development and Financial Security Agreement

Escrow Release:

Resolution 2015-09, Hedgeline Holdings/Celerity escrow release in the amount of \$7,136.40 to close out the In-House escrow account. Mr. Mansfield mad a **MOTION** to approve release, seconded by Mr. Strunk. The motion passed unanimously.

Subdivisions:

Kiddie Academy 23-002-150-02 Lot#3 AM Drive
Andersen review letter from December 5, 2014. The land development plans for Kiddie Academy. The plans, consisting of 14 sheets, were prepared by Cowan Associates, Inc. and bear a revision date of November 7, 2014. Sheet 1 of the plan set is a lot line change

plan. This plan proposes to transfer about 1.3 acres from lot 3 to lot 2. Lot 2 changes from 6.000 acres to 7.3051 acres, Lot 3 changes from 9.7466 acres to 8.4415 acres.

LOT LINE CHANGE

LLC-1 There is physical evidence along AM Drive that the truck drivers are experiencing difficulties in negotiating the reverse curve along AM Drive, just north of Progress Drive. We suggest that now is the time to correct the road alignment.

ZONING

Z-1 The proposed use – “C10 Day Care Center” is not a permitted use in the PI District. However it is our understanding that the Township is considering amending the Zoning Ordinance to make the C10 use a permitted use in the PI District. This memo assumes that the Township will amend its Ordinance. If the Township ultimately decides not to change its Ordinance regarding a C10 use in the PI District, then this plan cannot move forward.

Z-2 The lot has an extensive easement to protect the existing woodlands and wetlands. The subdivision that created this lot received Conditional Use approval to allow removal of any and all trees outside of the protective easements while protecting the woodlands and wetlands within the easement. This plan conforms to the limits of disturbance permitted in the Conditional Use decision.

Z-3 Section 517a allows a conditional reduction in the number of parking spaces when the Board of Supervisors deems it appropriate. The plan shows 52 spaces where 46 are required. The applicant has not made any requests for a reduction in parking. Perhaps they feel they need the 52 spaces. Intuitively, it just feels like 52 spaces is excessive. Fourteen spaces along AM Drive can easily be “reserved”. The stormwater management system is designed to attenuate the storms with all of the 52 spaces.

Z-4 Section 404C10 requires a fenced outdoor recreation area of 200 square feet per child. The plan complies with this requirement via a combination of active and passive play areas.

LAND DEVELOPMENT

SALDO-1 There has been a long history regarding tractor-trailers not being able to stay on the cartway of AM Drive along this property. We believe that situation should be rectified in conjunction with this development. The radius of the curve at the northeast quadrant of this AM/Progress intersection should be substantially increased. In addition, a portion of the cartway in this area should be re-constructed.

The curve near the northern limit of the proposed basin should be “flattened”. This, in turn, will require an existing sanitary sewer manhole to be modified.

SALDO-2 We recommend that the roadside swale along Progress be moved so that its centerline is about 20-25 feet off the edge of cartway.

SALDO-3 *We recommend that the roadside swale along AM Drive be re-located so that its centerline is about 20-25 feet off the edge of cartway. Also, we suggest that the northerly portion of the roadside swale be diverted into the proposed detention basin.*

SALDO-4 *Any curbs within the public right-of-way must conform to the Township's standard.*

SALDO-5 *Any cartway paving within the public right-of-way must conform to the Township's standard.*

SALDO-6 *Section 519 requires sidewalks.*

SALDO-7 *Section 520.c requires a Class A buffer. We believe the existing vegetation satisfies the buffer requirement to the rear, but the front and side buffers are not addressed.*

SALDO-8 *Approvals are required from:*

- Bucks County Conservation District*
- DEP – NPDES*
- Milford Trumbauersville Area Sewer Authority*
- Milford Township Water Authority*

Mr. Mansfield made a **MOTION** to approve preliminary final plan approval for Kiddie Academy; this approval is based on approval letter from solicitor Terry Clemons and a defined contribution to the fire company. Motion was seconded by Mr. Strunk and passed.

Public Comments:

Adjournment: Mansfield adjourned the February 3, 2015 regular meeting at 8:05 p.m.

**Milford Township Board of Supervisors
Minutes of March 17, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Terry Clemons Township Solicitor, and Audience: 9.

Approval of Minutes of Previous Meeting:

The minutes for the January 5, 2015 Reorganizational meeting, the January 5, 2015 regular meeting along with the February 3, 2015 was presented for approval. Mr. Mansfield made a **MOTION** to approve the minutes; the motion was seconded by Mr. Strunk and passed.

Approval of Invoices for Payment and Treasurer's Report:

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Mansfield and passed.

Announcements: There is no zoning hearings scheduled for the month of March 2015.

Correspondence:

- (f) Bucks County Airport Authority minutes for January 2015 is available for review
- (g) Milford Trumbauersville Area Sewer Authority Financial statements for 2013 and 2014 were presented.

Mr. Mansfield announced the retirement of Dr. Carson Schneck, who has served on the Planning Commission since 1972.

Mr. Mansfield made a **MOTION** to appoint Athan Koutsioroumbas to fill the vacancy, Athan will also be the liaison to the Quakertown Area Planning Commission seconded by Mr. Courduff and passed.

Ordinance 160 – Floodplain Ordinance:

Floodplain Ordinance – This ordinance makes revisions to our existing floodplain regulations and make them a standalone ordinance rather than provisions in the zoning

ordinance. These revisions are required by FEMA Mr. Mansfield made a **MOTION** approving the ordinance, seconded by Mr. Courduff and passed unanimously.

Reports:

Public Works Report:

The public works department spent most of the month fighting winter storms; we were out 10 times to cinder and 5 times to plow and countless hours plowing back drifts from high winds.

We had the overhead door installed on the new salt shed and continued working on the electric for the overhead lights.

Code Enforcement Report:

During February 2015, the following permits were issued: 3 Residential Renovations, 3 Commercial renovation, and 2 single-family dwellings, 6 Use & Occupancy

Township Manager:

- (a) **ROW- Allentown Rd & Rt. 663** PennDot is seeking right-of-way of township owned property to enable the construction of a new intersection including new bridges. Mr. Mansfield made a **MOTION** authorizing Mr. Vey to finalize the paperwork for PennDot seconded by Mr. Courduff, Mr. Strunk abstained.
- (b) **Sports & Fitness Discovery Camp Request:** Reservation primarily of the open grass fields of Molasses Creek Park, Quakertown, PA. Other usage would be for small short 15-20 minute intervals of the walking trail, basketball court, playground, and pavilion. **Dates/Times:** 8:30am-12: 30 pm Monday thru Thursday on: June 22nd-25th, June 29th – July 2nd. All agree to supply appropriate insurance. Mr. Mansfield made a **MOTION** to permit the use of fields; Mr. Courduff seconded the motion and passed.
- (b) **Bucks County Board Of Health West Nile Program -** Mr. Mansfield made a **MOTION** to grant permission to the Bucks County Department of Health to allow Milford's properties to be treated for mosquito control to help reduce the spread of West Nile Virus. The County requested this permission in their letter to the Township dated March 2, 2015. The motion was seconded by Mr. Strunk and passed.
- (c) **Sewage facilities-** Williams In-Law suite in existing house on 14 acres Mr. Mansfield made a motion to approve with conditions address all Township engineer's letter dated February 6, 2015. The board would like to see plans with an alternate sewage site.
- (d) **QCS**D – Requesting waiver of land development at the Tohikon elementary school Mr. Mansfield made a **MOTION** to approve waiver provided the funding

of an escrow with professional service agreement seconded by Mr. Courduff and passed.

Resolution 2015-10 Planning Module – Williams – DEP Act 537 Mr. Mansfield made a **MOTION** approving the submittal of Act 537 seconded by Mr. Courduff and passed

Public Comments:

Adjournment: Mansfield adjourned the March 17, 2015 regular meeting at 8.00 p.m.

**Milford Township Board of Supervisors
Minutes of April 7, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 9.

Approval of Minutes

The minutes for the March 17, 2015 was presented for approval. Mr. Mansfield made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements There is no zoning hearing scheduled for the month of April 2015.

Correspondence

- (a) Bucks County Airport Authority minutes for February 2015 is available for review

Reports

Public Works Report

The public works department has been kept busy this month with the never-ending job of filling potholes. A lot of the roads that are oil and chipped have areas that are broken up but do not have holes to fill in. We have the oil distributor starting the week of April 13th to skin patch those roads. In Camp Cedar Hill cabin 10 was removed that's 8 cabins out of 19 are down now.

We went out of total of 6 times to cinder this month and 4 times to plow.

Code Enforcement Report

During March 2015, the following permits were issued: 13 Residential Renovations, 1 Commercial renovation, and 4 single-family dwellings, 11 Use & Occupancy.

Milford Township Planning Commission Annual Report for 2014

JANUARY - reorganization

*Clemons Subdivision, 2710 Allentown Road, TMP#23-005-001. **MTPC recommends approval with conditions.***

*PJM Interconnection Lot Line TMP#23-07-013 and TMP#23-07-013-001, 1350 & 1370 Old Plains Road. **MTPC recommends approval with conditions.***

*Jonathan Stachan Minor Subdivision, 2020 Umbreit Road, TMP 23-10-67. **MTPC recommends approval with conditions.***

Williams-Roth, TMP 23-10-50. Indefinite time extension.

Genova, TMP 23-7-97. Indefinite time extension.

FEBRUARY - no meeting

MARCH - no meeting

APRIL - no meeting

MAY

*Schmitt Subdivision, 1540 Fels Road, TMP23-7-35. **MTPC recommends approval with conditions.***

Well #6 - Discussion only.

Williams-Roth, TMP 23-10-50. Indefinite time extension.

Genova, TMP 23-7-97. Indefinite time extension.

Conditional Use

1) MokN Partnership - Quaker Pointe Drive . *MTPC granted their approval for Medical Use office.*

JUNE

*Kalman Lot Line Adjustment, 1520 Fennel Road, TMP 23-7-22. **MTPC recommends approval with conditions.***

*MTWA Well #6, 23-002-013-001. Installation of municipal well and a building containing treatment equipment. **MTPC recommended BOS waive full land development requirements and recommended ZHB approve the project.***

Kiddie Academy, Lot#3 AM Drive, TMP23-002-150-02. Discussion.

Williams-Roth, TMP 23-10-50. Indefinite time extension.

Genova, TMP 23-7-97. Indefinite time extension.

Conditional Use

Life Quest, TMP23-15-099 Milford Village Center Master Plan revision and lot line change. *MTPC recommends the BOS approve the conditional use application and Preliminary/Final lot line changes to the recorded Master plan.*

JULY - no meeting **AUGUST** - no meeting **SEPTEMBER** - no meeting **OCTOBER** - no meeting

NOVEMBER

Proposed zoning change to allow Day Care in the PI zone as a permitted use.

MTPC recommends approval of the proposed amendment with the consideration of the recommendations from Bucks County Planning Commission.

Act 537 Plan Update - tabled.
Williams-Roth, TMP 23-10-50. Indefinite time extension.
Genova, TMP 23-7-97. Indefinite time extension.

Special Exception 1) Alex Horton, 2095 Milford Square Pike, TMP #23-10-078-001. MTPC recommends to BOS approval.

New Submission

1) McDonalds, Rt. 663 and AM Drive, TMP #23-010-019 and Conditional Use. MTPC is not opposing the location of the eatery but Andersen's review letter needs to be reviewed in detail.

DECEMBER

Kiddie Academy, AM Drive, TMP#23-002-150-2. MTPC recommends approval with conditions of Lot Line change and Land Development upon the approval of the zoning changes.

McDonalds, Rt. 663 and AM Drive, TMP #23-010-019 and Conditional Use. MTPC not opposing the location of the eatery but review letters need to be reviewed in detail.

Act 537 Plan Update. Tabled

Williams-Roth, TMP 23-10-50. Indefinite time extension.
Genova, TMP 23-7-97. Indefinite time extension.

Upper Ridge Road Bridge Replacement - PennDOT

Project Supervisor Viola C Gaudiosi presented an overview of the preliminary project design for the Upper Ridge Bridge replacement project. They will be replacing the bridge constructed with existing alignment. The new bridge will have no weight restrictions.

There are currently no provisions for pedestrian crossing on the proposed bridge. Milford Township re-confirmed that there will be trails along the Unami Creek and the bridge should accommodate pedestrian traffic. The township has acquired properties, there is a trail easement to the south acquired with an open space easement, there is an existing trail to the north and the Perkiomen trail is to the south. Pedestrian crossing on the new bridge is supported by DCNR.

This project is in preliminary stages it is anticipated to begin Dec 2016 and be completed by 2017 December.

Township Manager Report

Award of Road Material Contracts

Mr. Mansfield made a **MOTION** to award the following Bids motion was seconded by Mr. Strunk and passed.

Bid 1A Road Materials - Aggregates – Award to Highway Materials, Inc.

Bid1B Road Materials for Paving - Award to Highway Materials Inc.

Bid 3 Paving Equipment/Operator Rental – Award to Reid Paving

Bid 8 Equipment rental for oil and chip – Award to Asphalt Maintenance Solutions

Bid 1C renewal of contract to Asphalt Maintenance Solutions

Ordinance -161 – Authorizing participation in the Health Insurance Cooperative Trust

Mr. Mansfield made a **MOTION** to participate in the plan Mr. Strunk seconded the motion and passed.

Ordinance – 162 – Authorizing participastion in the PSATS

Unemployment Compensation Group Mr. Mansfield made a **MOTION** to participate in the plan The motion was seconded by Mr. Strunk and passed.

Land Development

Community Baptist Church TMP- 23-01-15 Geryville Pike -Final

Sheryleen from Cowan and Associates met with Pete Andersen, The applicant has modified the plans to comply with all corrections, provide legal descriptions, showing on plans. Mr. Mansfield made a **MOTION** to approve final plan approval Mr. Courduff seconded motion and passed.

Resolution 2015-11 Approving Lease Agreement Mr.Mansfield made a **MOTION** approving the lease agreement with ArcheWild for 2170 Portzer Road seconded by Mr. Courduff and passed

Resolution 2015-12 Removing and adding signatory on Milford’s bank accounts and Certificates of Deposits. Removing Elizabeth Guest and adding Nichole Mallery. Mr. Mansfield made a **MOTION** approving the removal and addition seconded by Mr. Courduff and passed

Spinnerstown Crossing/Turnpike Interchange

Residents who attended the meeting discussed with the board any current information which may be available. Mr. Vey shared with them information from communications he has had. The township has requested that the Diverging Diamond Interchange be re-evaluated considering a design that would place northbound ramps closer to the turnpike. This design would require demolition of significant turnpike structures where a cost analysis would have to be done to determine if construction cost savings on the west side of the turnpike justify the added capital cost of buildings.

Ash Tree Inoculation

Mr. Courduff has requested Mr. Vey locate Ash trees within the township that could be inoculated from the Ash Borer. The board approved expenditure of up to \$5,000 for inoculation and approved the use of Curt Eshelman as consultant.

Public Comments: None

Adjournment: Mansfield adjourned the April 7, 2015 regular meeting at 8.57 p.m.

**Milford Township Board of Supervisors
Minutes of May 5, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 15.

Approval of Minutes

The minutes for the April 7, 2015 & April 21, 2015 Spring Road Inspection was presented for approval. Mr. Mansfield made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements There is no zoning hearing scheduled for the month of May 2015.

Correspondence

- (a) Milford Township Water Authority January-February 2015 Minutes are available
- (b) Milford Township Water Authority Annual Drinking Water Quality Report 2014
- (c) Bucks County Airport Authority March 2015 Minutes are available
- (d) Styer Associates 2014 Audit sent to DCED in March
- (e) The Department of the Auditor General's Audit of the municipality's Liquid Fuels Tax Fund form MS-965 for year 2013 is available

Reports

Public Works Report

The public works department has been busy this month patching potholes. Our normal time frame for skin patching is 1 week this year it's been 1 month. We also pulled all the snowplow marker stakes throughout the township and removed all snowplows and spreaders and put them inside to keep them out of the weather.

Code Enforcement Report

During April 2015, the following permits were issued: 18 Residential Renovations, 2 Commercial renovation, and 4 single-family dwellings, 14 Use & Occupancy.

Park Board

Sarah Kline will confirm with David Winkler that the following projects are completed: silt fences are removed where needed, signs are installed at Pond Spur and the daffodil in bloom signs has been posted.

Township Manager Report

Spring Road Inspection

Walnut Lane - Drainage concern

Old Plains Road from Fennel Road to Carversville Road - Areas of failing road and drainage concerns

Trumbauersville Road north of Finland - Still closed by PennDOT due to drainage - missing cross pipe

Nursery Road - view of the mill and potential fishing access

Titlow Road - Appreciable areas of road failure

Angstadt Road - Inspect effect of Sleepy Hollow basin on drainage

Wentz Road - Inspect poor performance of super pave

Myers Road - Drainage on southern end

Keiser Road - Extension of storm pipe

Mill Pond Road - Inspect Road condition

Pumping Station Road at East Swamp Church - Drainage

Old School House Roof

Mr. Mansfield made a **MOTION** to proceed with Lemus Construction repairing and re-roof with gutters and down spouts seconded by Mr. Strunk and passed.

Bill Boards Route 663 and Allentown Road Mr. Mansfield made a **MOTION** authorizing Mr. Vey to have the billboards removed seconded by Mr. Courduff and passed.

Fireworks Donations Quakertown Community Day & Milford Township Fire Carnival: Mr. Strunk made a **MOTION** to contribute the same as 2014 - \$1,000.00 to

Quakertown Community Day and \$5,000.00 to Milford Township Fire Carnival. Seconded by Mr. Mansfield and passed.

Fire Carnival Fire Police Mr. Strunk made a **MOTION** to authorize Mr. Vey to request fire police assistance for the carnival. Seconded by Mr. Mansfield and passed.

Public Comments

Two residents from Streamview asked the board if they could have CHILDREN PLAYING signs posted Mr. Mansfield directed Dave Winkler to put the speed trailer in the development.

Mr. Courduff attended the 93rd Annual PSATS Convention in April, indication that it was a great success.

Walter Orłowski inquired about the Agricultural Security Area Advisory Board and if they are going to start meeting again. The supervisors want to evaluate interest of current board members, Mr. Orłowski will contact Mr. Terry Landes and Mr. Vey will contact Mr. Kevin Wilauer as a potential new member.

Adjournment: Mansfield adjourned the May 5, 2015 regular meeting at 7:45 p.m. with the Board adjourning into executive session to discuss potential real estate acquisition.

**Milford Township Board of Supervisors
Minutes of June 2, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Charles Strunk Vice Chairman, and Thomas Courduff Supervisor
Excused Robert B Mansfield Chairman,

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 6.

Approval of Minutes

The minutes for the May 5, 2015 were presented for approval. Mr. Strunk made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

The Milford Township Zoning Hearing Board will meet on **Tuesday, June 9th, 2015** in the township building (2100 Krammes Rd.) to consider the following: Application of **Angelone** for an Interpretation of section(s) 209 to allow the construction of a '36 x 60' (2,160 sqft.) accessory building, Also a Variance from 404 H2i to allow the height of the building to be 20'6" tall where 18ft. is permitted. Located at 1726 Fels Rd. TMP# 23-07-018-001 in the RA Zoning District.

Correspondence

- (a) Quakertown Area Planning Committee February thru April 2015 minutes
- (b) Bucks County Airport Authority minutes for April 2015 are available
- (c) Milford Township Water Authority March & April 2015 minutes are available
- (d) Milford Township Annual Drinking Quality Report 2014

Reports

Public Works Report

The public works department finished skin patching operations. Then started excavation-failed area's roadway on Camp Skymount, Trolley Bridge and Bannerstone Drive. We installed the 6 weight limit signs for Weiss Road Bridge. Removed 5 large

dead trees in Camp Cedar Hill. We used our asphalt zipper and milled up a section of Mill Pond Road that will be chipped sealed the week of 6-2-15. Mr. Winkler also provided data he collected from the speed trailer that was put in Streamview Development. 2,227 vehicles passed through the development in almost a 2-week period. 298 vehicles were traveling over 25 miles per hour. There are no signs posted in the development Mr. Winkler advised there should be at least 4 signs posted. Mr. Courduff asked Mr. Winkler to provide Mr. Joyce and Mr. Bauz with the data results.

Code Enforcement Report

During May 2015, the following permits were issued: 18 Residential Renovations, 4 Commercial renovation, and 1 single-family dwellings, 13 Use & Occupancy and 1 Zoning Hearing application.

Managers Report

Organized Sports in Park

Team X Sports is planning summer activities and would like the approval to use the hockey courts at Unami again for this summer. Mike Brown will supply appropriate insurance. Mr. Strunk made a **MOTION** to permit the use of court Mr. Courduff seconded the motion and passed.

County Of Bucks Emergency Services Drill

County Of Bucks Emergency Services is requesting the use of (2) fire stations, Station 57 located 2185 Milford Square Pike and Station 75 located at 1330 Kumry Road they will be conducting a drill with PA Ambulance Strike Teams. Mr. Strunk made a **MOTION** approving the use of the two fire stations Mr. Courduff seconded the motion and passed.

Request for Fire Police Assistance

Dublin Boroughs and Townships requested the Fire Police Assistance for up coming events. Mr. Strunk made a **MOTION** to provide fire police assistance motion was seconded by Mr. Courduff and passed.

Community Day

Community Day – The office staff seeks the board’s approval to conduct a Fall Festival. The event will feature family fun activities, hayrides, pumpkin painting, food and much more. The date will be October 17, 2015 11a.m to 4p.m Mr. Strunk made a **MOTION**, seconded by Mr. Courduff and passed to approve this community day event.

Authorization to Sign Right-of-Way Documents for PennDOT

Resolution 2015-13 Mr. Strunk made a **MOTION** authorizing Mr. Vey to sign the paperwork that enables the construction of a new intersection including bridge done by PennDOT. Mr. Strunk made a **MOTION** seconded by Mr. Courduff and passed.

Escrow Releases

Resolution 2015-15 Spinnerstown Hotel release the Irrevocable Letter of Credit Number 2002-25 all public improvements have been completed. Mr. Courduff made a **MOTION** to approve the release of letter of credit seconded by Mr. Strunk and passed.

Resolution 2015-16 Release of \$1500.00 escrow - Operations and Maintenance Agreement for (Irsis) TMP# 23-07-030 1445 Fennel Road homeowner Lahiff Mr. Courduff made a **MOTION** to approve to release the escrow seconded by Mr. Strunk and passed.

Developer Joe Gambone gave an informal presentation to the board, Milford Convenience owns a 15 acre parcel which surrounds the WaWa on Weiss and Rt 663 they would like to sell a 2 acre parcel on Weiss Rd to Windy Springs which operates a produce stand off of Route 663. They would move the operation from the 663 locations to a permanent structure on and parking for the business. His concern is that the original approval required that that Progress Drive be extended to Rosenberger Rd at 663 with the next land development. He feels that is not in scale with what he is proposing due to the frontage have the road already constructed and the traffic generation being low. The Board indicated they are favorably inclined to consider the request and asked Mr. Gambone to work out details on an escrow that will be held towards the Progress Drive extension.

Public Comments : with no public comments

Adjournment: Mr. Strunk adjourned the June 2, 2015 regular meeting at 8:06 p.m.

**Milford Township Board of Supervisors
Minutes of July 7, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Vice-Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Charles Strunk Vice Chairman, and Thomas Courduff Supervisor Excused Robert B Mansfield Chairman.

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 16.

Approval of Minutes

The minutes for the June 2, 2015 were presented for approval. Mr. Courduff made a **MOTION** to approve the minutes; the motion was seconded by Mr. Strunk and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Milford Township Zoning Hearing Board will meet on Tuesday, July 14th, 2015 in the township building (2100 Krammes Rd.) to consider the following: Application of **Pasternak** for variances from section (s) 803 a. (5) to allow the construction of a 588 sq. ft. in-law suite with rear yard set back of 34 ft. where 50ft is required. And 803 a. (4) to allow the maximum impervious surface ratio to be increased to approximately 29 percent where 15 percent is permitted. And a Special Exception from Section 804 to allow the extension of non-conforming structure. Located at 2310 Milford Square Pike. TMP# 23-10-170 in the RD Zoning District

Correspondence

- (a) Quakertown Area Planning Committee February thru April 2015 minutes
- (b) Bucks County Airport Authority minutes for April 2015 are available
- (c) Milford Township Water Authority March & April 2015 minutes are available
- (d) Milford Township Annual Drinking Quality Report 2014

Reports

Public Works Report

Asphalt Maintenance Solutions completed oil and chipping, we chip sealed over

124,000 square yards this year. We also completed the Barrel Run and Vassar Drive development with a 1/4" chip seal and fog sealed over the entire development and it turned out really well.

We repaired base failures and repaved on Bauman, Breish and Rosenberger Roads. We are set for the week of July 13 for line painting.

Code Enforcement Report

During June 2015, the following permits were issued: 12 Residential Renovations, 2 Commercial renovation, and 3 single-family dwellings, 13 Use & Occupancy and 1 Zoning Hearing application.

Managers Report

Organized Sports in Park - GO Soccer

GO (Girls Only) Soccer Camp is planning a summer camp and would like the approval to use the Molasses Creek field the week of July 20th. GO Soccer is a camp targeting girls 5 to 13 years of age. The camp will run from 9 a.m. to 1 p.m. and will cost \$100.00 per player. Nikki Stanziola, director of GO will supply appropriate insurance. Mr. Courduff made a **MOTION** to permit the use of field . Mr. Strunk seconded the motion which passed.

First Savings Bank

Milford Township will close two small State Fund bank accounts the monies will be deposited into the PLGIT accounts. **Mr. Courduff** made a **Motion** to approve closing the accounts at First Savings and depositing the funds into PLGIT motion. Mr. Strunk seconded the motion which passed.

Faraco's Pizza

Pete Faraco presented the board with details for his business expansion involving renovations to the existing structure. He would like to expand his restaurant into the area currently used as storage (formerly used for knife sharpening). Faraco's currently has a liquor license and will add a bar and increase seating. The window on the Rt. 663 side will be opened up for good visibility into the bar area and the exterior of the building will be improved for better curb appeal. The parking lot is currently gravel will be paved. The board determined that improvements to existing buildings do not need board approval beyond normal building permits..

Subdivisions

Heller Tract (TMP 23-2-69,70,71,01 and 70-3 at 2065 Brinkman Road)

This sketch plan is to adjust lot lines on 5 existing lots. Bob Irick gave an overview the plan. All the lots are to have public water and sewer. Vacant lot will be obligated to connect to water and sewer when building is proposed. Street trees would be a condition at time of issuance of building permit. Right of way is offered for dedication and the Hellers are to ask Fred Reith to dedicate right of way along his frontage (land is being added to his lot). The Board of Supervisor's determined this to be a Minor

Subdivision. **Mr. Courduff** made a **Motion** to approve the sketch plan concept. Mr. Strunk seconded the motion which passed.

Resolution 2015-17 – Kiddie Academy Financial Security Agreement

Resolved by the Milford Township Board of Supervisors that the Financial Security Agreement between Kiddie Academy and Milford Township be approved and authorized for execution.

Terry Clemons presented the agreement, Mr. Courduff made a motion to approve the agreement, Mr. Strunk seconded the motion which passed.

Resolution 2015-18 - Milford/Richland Traffic Improvements

Resolution between Richland and Milford Townships to jointly seek Traffic Improvements serving their respective townships common interest and needs. Mr. Courduff made a motion to approve the agreement, Mr. Strunk seconded the motion and it passed.

Public Comments: Mr. Flack resident on Mill Hill asked the board to put the speed trailer on Mill Hill Road.

Adjournment: Mr. Strunk adjourned the July 7, 2015 regular meeting at 8:00 p.m.

**Milford Township Board of Supervisors
Minutes of August 4, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 16.

Approval of Minutes

The minutes for the July 7, 2015 were presented for approval. Mr. Strunk made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Milford Township Zoning Hearing Board will meet on **Tuesday, August 11th, 2015** to consider the following: Application of **Everitt** for a Special Exception of section(s) 404 H3 to allow the construction of an accessory apartment (in-law suite) within the existing dwelling. Located at 112 Chestnut Dr. TMP# 23-28-013 in the SRL Zoning District.

Application of **W-4 Holdings** for an Interpretation of section(s) 209 to allow the construction of a '30 x 60' (1,800 sqft.) accessory building, Also a Variance from 404 H2i to allow the height of the building to be 22'7" tall where 18ft. is permitted. Located at 1980 Upper Ridge Rd. TMP# 23-20-078 in the RP Zoning District.

Correspondence

- (b) Bucks County Airport Authority minutes for June 2015 are available
- (c) Milford Township Water Authority May & June 2015 minutes are available

Reports

Public Works Report

The Public Works department began the month on Myers Road we installed 280'

*of 18" concrete pipe and rebuilt 300' of roadway and that project is now complete.
Zone striping completed double yellow lines throughout the township.
At the Milford Pointe Trail we installed a park bench that was donated by a resident.*

*We ground up over 25 stumps and spread topsoil and seeded over the stumps.
Reid Paving came in and paved Mill Pond Road and bad areas on Old Plains Road
where it was beyond repairing with Oil and Chip
I would also like to ask the Boards permission to sell the (2) John Deere zero turn
mowers.*

Mr. Mansfield made a **MOTION** authorizing the sale of the (2) John Deere mowers Mr. Courduff seconded the motion and passed.

Code Enforcement Report

During July 2015, the following permits were issued: 18 Residential Renovations, 3 Commercial renovation, and 1 single-family dwelling, 22 Use & Occupancy and 2 Zoning Hearing applications.

Managers Report

St Luke's 5K Run The Board of Supervisors have no objection to the race event scheduled for October 24, 2015. The Y will need to obtain the necessary approvals from the state and county for road closures.

Mr. Mansfield made a **MOTION** to approve sending a letter to the Y. Mr. Strunk seconded the motion and passed.

Tim Stevenson – Penndot-Allentown Road along with Patrick Gerstner (Dewsberry Engineering) provided a brief presentation on the design, status and the anticipated schedule. The project is moving along with safety improvements they will reconstruct a half mile on Route 663 and 700 feet on Allentown Road (Milford Square Historic District was a major impact) Penndot and DEP coordination of project has been on going. Mr. Courduff asked if there was something more the Township could do to move this project along faster, the indication was nothing else could be done. Roundabout was discussed with Tim Stevenson; he indicated the project had federal funds of 3.2 million dollars, which could be re-obligated. Mr. Vey and Mr. Courduff will have continued discussions and meetings and keep the board updated with progress of meetings.

Subdivisions

Heller Tract Minor Final (TMP 23-2-69,70,71,01 and 70-3 at 2065 Brinkman Road)

Andersen review letter dated July 28, 2015

As requested, we have reviewed the Minor Subdivision Plan for Cathy and Russell Heller. The plan, consisting of one sheet, was prepared by Irick, Eherhardt and Mientus and is dated

May 1, 2015. This involves lot line changes amongst five parcels. No new lots are created. Three of the lots are vacant.

ZONING

- Z-5** *We question why there isn't a grant of ultimate right-of-way from all of TMP 23-2-7-1. TMP 23-2-7-1 is slated to receive 13,923 square feet of land from TMP 23-2-70 and there is a proposed grant of right-of-way from the land to be received from TMP 23-2-70. However, there isn't any proposed grant from the original TMP 23-2-70-1, although the lot area calculations appear to anticipate a grant of right-of-way.*
- Z-6** *We suggest that the collective allowance of a certain amount of impervious for all of the lots is unwieldy. We suggest allocating the allowable impervious to each lot on this plan.*

SUBDIVISION

SALDO-9 *We suggest that the water, sanitary sewer and storm sewer in Brickman Road (if applicable) be shown on the plans. The plans indicate that only TMP 23-2-70-2 is served with public sewer. According to the current zoning, we believe TMP 23-2-69 can be converted into 4 lots and TMP 23-2-70-1 can be converted onto 2 lots. The plan states that all new houses to be built will connect to public water and public sewer.*

SALDO-10 *The soils information is illegible*

SALDO-11 *We suggest that a note be added to require the future driveway for TMP 23-2-70-3 to line up with Barley Drive*

SALDO-12 *The plan requests waivers from*

- Section 505 – Cartway widening*
- Section 516b – Curbs*
- Section 519 – Sidewalks*
- Section 701e – Existing Resources and Site Analysis Plan*
- Section 701c – Site Context Map*
- Section 20 – Street Trees*
- Section 607 – Monuments*

SALDO-6 *As stated above, a waiver is requested from Section 607. It appears the plan is showing an iron pin instead of a concrete monument in only one location. We don't know why a concrete monument can't be placed at this location.*

SALDO-7 *We suggest that a note be added to the plan to require street trees for the lot on which a new house is constructed.*

MOTION – Heller Tract

Mr. Mansfield moved to **APPROVE** the plan, seconded by Mr. Courduff, Mr. Strunk Nay, subject to the following conditions:

Minor Final Plans of Subdivision for certain premises located on Brinkman Road, identified as Tax Map Parcel No. 23-2-69,070,070-01,070-2 & 070-3 (the “Property”). The subdivision applicant and legal owner of the Property are Cathy and Russell Heller. (The “Owner”). The Minor Final Plans of Subdivision of the Property were prepared by Irick Eberhart & Mientus Engineering, P.C. and consist of one (1) sheet, dated May 1, 2015 and last revised July 8, 2015 (the “Plans”). The Plans propose the creation of Five (5) lots on the Property, The Plans were approved subject to the following conditions which were accepted on behalf of Owner by Robert Irick, PE, Owner’s engineer, at the August 4, 2015 Board of Supervisors meeting:

- 1. Owner shall address all outstanding engineer comments contained in the review of Andersen Engineering Assoc, Inc. dated July 28, 2015 and all subsequent review letters, to the satisfaction of the Township Engineer.*
- 2. The Board of Supervisors approved a waiver from the following provisions of the Milford Township Subdivision and Land Development Ordinance (“SALDO”):*
 - a. Sections 505, 516.b and 519, requiring road widening, curbs and sidewalks; and*
 - b. Section 701.c., 701.e., the Existing Resources and Site Analysis Plan and the Site Content Plan.*
- 3. In lieu of providing recreational improvements, Owner shall contribute to the Township the sum of one thousand, five hundred (\$1,500.00) dollars per lot, which shall be contributed before the issuance of the building permit.***
- 4. In lieu of performing a Transportation Impact Study, the Owner shall contribute to the Township the sum of one thousand eight hundred and fifty (\$1,850.00) dollars per lot, which shall be contributed before the issuance of the building permit.*
- 5. Prior to the recording of the Record Plans, Owner will pay all costs incurred by the Township in the review of this application including engineering, legal and administrative costs.*
- 6. At the time record Plans are submitted, Owner will submit two (2) Mylar and seven (7) paper copies of the Record Plans, all fully executed by the appropriate entities in **BLACK INK**. The Owner’s Block and Notary Acknowledgement shall show the correct owner(s) of record and that the Notary Public signs and seals (both stamp and embossed) on all Mylar’s and paper copies of the Plans. All signature blocks shall appear in the same location on each page-requiring signature. In addition, Owner will provide the information contained on the Plans in digital format. The Township Engineer shall review the complete set of Plans and stamp them as construction sets, certifying that they have met the conditions for approval.*

Failure to appeal the conditions imposed by the Board of Supervisors within thirty (30) days of the date of this letter shall constitute acceptance of the conditions. Non-acceptance and/or non-compliance with the conditions recited above voids the Plan approval and the waivers granted by the Board of Supervisors and the Plan is denied due to the deficiencies noted in the Township Engineer's review of July 28, 2015.

Michael and Michele Libor Sketch Plan for 1540 & 1544 Fels Road TMP 23-007-035 & 23-007-035-004

The properties at 1540 Fels Road and 1544 Fels Road, Quakertown PA 18951 (lots 1 and 4 on the attached final plan 1 of 4 from Mease Engineering), consisting of approximately 24.4 acres for lot 1 and 2.5 acres for lot 4. Lot 1 has a house on it with a permitted sand mound septic system, and an approved alternate site. Lot 4 has an approved sand mound site for a house, and an alternate site, and was part of the approved subdivision conducted by Carol Schmitt (former owner) in May 2014.

Letter from Michael Libor.

We met with Jeff Vey about our project. We would like to subdivide lot 1 into two lots and do a lot line adjustment for lot 4 to increase the size of lot 4 from approximately 2.5 acres to approximately 14.4 acres. Lot 1 is the only lot to be subdivided and would now become two lots: lot 1 with the house consisting of approx. 2.4 acres, and the new lot 2 (subdivided from lot 1) consisting of 10+ acres. The old lot 4 would be renamed to lot 3 and would be increased in size from 2.5 acres to 14.4 acres through the adjustment of the lot line,

The alternate septic perc site from lot 1 would now be located on the new lot 2, so we would need a new alternate perc site for lot 1 and perc testing and a new alternate site location for lot 2. No new perc testing for septic would be required for the old lot 4 (new lot 3), as that lot already has approved sites.

We believe that this is a minor subdivision of lot 1 under section 301 and is consistent with all ordinances. This allows two lots to be preserved under Act 319 (new lot 3 and new lot 2) and creates little to no impact to the area. All of the lots would have the required 200' road frontage except for the new lot 3 (old lot 4), which was already a lane lot, and would now have a 25' frontage for a drive. We would of course agree to no further subdivision of lot 3 so as to make it in accordance with sec. 522(c)(3). Importantly, no new lot lanes would be created by this subdivision and there would be no new required improvements. Finally, although not required under this plan, we would also probably arrange for lots 2 and 3 to share the exiting driveway from Fels Road onto lot 2 so that there remains only one exit onto Fels Road rather than creating another exit onto the road.

We appreciate the opportunity to discuss this concept and project with the Commission and look forward to working with you to address and issues or concerns that you may have.

Bucks County Planning Commission Review letter dated July 27, 2015

Proposal: subdivide two parcels (formerly Lots 1 and 4 of the Record Plan from Mease Engineering dated October 10, 2012 and revised May 12, 2014) and consolidate various lots lines to form three separate parcels. As a result Lots 1,2,and 3 will be 2.4, 10. And 14.4 (net) acres, respectively. Lot 1 contains an existing dwelling and barn. All lots are to be serviced by individual on-lot water and sewage disposal systems.

Comments:

Plan information: - The plan submitted does not include the following information required for a sketch plan, cited in section 700 of the subdivision and land development ordinance (SALDO)

1. A brief description of proposal
2. Tax map parcel number beneath the name of subdivision
3. Name and address of owner/applicant/developer
4. Zoning district on subject tract and all adjoining parcels
5. Topographical features (contours)
6. Sit capacity calculations

Horizontal isolation distance – Title 25 PA Code Chapter 73, section 73.13 © (1) requires a minimum horizontal isolation distance of 10 feet between a property line and the perimeter of the aggregate in the absorption area of a sewage disposal system. The sketch plan identifies the generation location of a sand mound sewage system on Lot 1 that is adjacent to the proposed lot line. The applicant should ensure that the pan satisfies the requisite minimum horizontal isolation distance.

Lane Lot – As noted in the applicants letter to the township (dated July 13, 2015), lot 3 contains a 25 – foot – wide lane and the applicant agrees to no further subdivision of lot 3 per Section 522.c (3) of the zoning ordinance. We recommend that the preliminary plan submission provide a notation stating the applicant’s intention.

Shared Driveway - According to the applicant’s letter to the Township, the applicant would probably arrange to utilize the existing driveway on Lot 2 as a shared driveway for Lots 2 and 3. We support the use of a shared driveway at this location. Reducing the number of access points onto Fels Road would be beneficial, since the *Quakertown Area Comprehensive Plan Update (2007)* classifies Gels Road as a “Primary” roadway. In conjunction with a shared driveway, future plan submissions should include an access easement over the shared portion of the driveway, and a maintenance agreement, so that both property owners are aware of their individual maintenance responsibilities in the event that the shared driveway is in need of repair or replacement.

Sewage Facilities – The applicant must submit a Sewage Facilities Planning Module Application Mailer to the Pennsylvania Department of Environmental Protection (PaDEP) to determine if an Act 537 Planning Module for Land Development must be submitted for this proposed subdivision. We recommend that the planning module be submitted at the preliminary plan stage to coordinate the subdivision review with the planning module review.

Mr. Mansfield made a **Motion** to go forward with submitting plans as long as they are in accordance with subdivision and Land development ordinance seconded by Mr. Courduff

Sketch Plan of Land Development

Applicant: Gorski Engineering, Inc. Plan Dated: July 1, 2015 Date Received: July 8, 2015

GENERAL INFORMATION:

Proposal: Construct a 200,000-square-foot industrial building, and a future addition totaling 100,000 square feet, located on a 34.8-acre site. The site will be served by public water and sewerage. Location: West of Rosenberger Road and south of New Road with access to both.

Zoning: The site is split zoned—the majority of the land area is situated in the PI Planned Industrial District and the remainder is located in the PC Planned Commercial District. The PI District permits industrial, Office, and limited commercial uses with a minimum lot area of 1 acre. The PC District permits a variety of commercial and office uses with a minimum lot area of 1 acre. Present Use: Vacant/farmland.

Plan information—The plan submitted does not include the following information required for a sketch plan, cited in Section 700 of the subdivision and land development ordinance (SALDO):

A brief description of proposal (including the proposed use)

Topographical features (contours)

Natural resources (The plan identifies wetlands and wetland margins, but the plan should be revised to include other features such as soil types, woodlands, etc.)

Site capacity calculations (See Comment #2 below)

General description of stormwater management

Inclusion of this information on the sketch plan will enable township officials to more effectively guide the applicant prior to the submission of the preliminary plan.

Site capacity calculations—Due to the split-zoned nature of the subject parcel, separate site capacity calculations should be provided for each portion of the site based upon the PI and PC zoning district boundary. This will ensure that the proposed plan satisfies underlying zoning requirements for the entire site. These calculations should provide impervious surface ratio calculations for all building and parking areas to ensure that the plan satisfies the respective maximum impervious surface ratios.

Zoning Data table—The plan includes a zoning data table with the area and dimensional requirements for both the PI and PC districts. In both the PI and PC district requirements, the minimum rear yard setback is listed as 25 feet, instead of the required 50 feet (as required in the Area and Dimensional Requirements table in zoning ordinance Section 503). Furthermore, the minimum front (50 feet), side (30 feet), and rear yard (50 feet) setback lines shown on the site plan are not dimensioned or shown to scale. For instance, the front yard setback along Rosenberger Road measures 53 feet instead of 50 feet, and the side yard setback adjacent to TMPs #23-10-22-4 and -22-6 measures 40 feet instead of 30 feet. The plan should be revised to address these issues.

While PI District portion of the table includes the ‘required’ versus ‘proposed’ requirements for the district, the PC District portion does not. A majority of the proposed

and future parking is located in the PC zoned portion of the site. Therefore, future plan submissions should include the 'required' versus 'proposed' requirements for the PC zoned portion of the site. Section 517.d of the SALDO requires land development plans to indicate the maximum impervious surface ratio if the total number of parking spaces is provided. The Zoning Table should provide a notation that the impervious surface ratio calculations account for the proposed and future building and parking areas.

Required parking—Since the plan does not identify the proposed use of the proposed building or the future building addition, compliance with the required parking cannot be determined. Based upon the large scale of the building shown on the sketch plan, it appears that the intended use is likely either G1 (Manufacturing) or G3 (Wholesale Business, Wholesale Storage, Warehousing). For both uses, zoning ordinance Section 404 requires 1 off-street parking space for each employee on largest shift, plus 1 off-street parking space for each company vehicle normally stored on premise, plus 1 off-street parking space for every 10 employees on the largest shift for visitor parking. Also, to ensure that a sufficient amount of parking can be provided if the use or tenancy changes, the applicant must illustrate on the plan that there is sufficient area on-site to accommodate the parking requirement based upon 1 space for every 500 square feet of gross floor area. Based on these parking requirements, the proposed 200,000-square-foot building would require a minimum of 400 parking spaces, and the future 100,000-square-foot building addition requires a minimum of 200 spaces, for a total of 600 parking spaces. The sketch plan identifies 130 proposed parking spaces and 237 future parking spaces (for a total of 367 parking spaces). Therefore, parking provided for the proposed 200,000-square-foot building (130 spaces) is grossly under the required 400 parking spaces. Moreover, the sum of the number of proposed and future parking spaces shown (367 spaces) still does not satisfy the proposed parking space requirements (400 spaces), not to mention the future-parking requirement of 600 parking spaces.

Future plan submissions should satisfy the required parking calculations based upon the proposed use of the proposed and future building addition.

Traffic impact study—In accordance with Section 701.h.17 of the SALDO, a traffic impact study will be required at preliminary plan stage.

Buffer yards—The plan does not delineate buffer yards, which are required by Section 520.C of the SALDO. In accordance with Section 510.C (Table 1), a Class C, 100-foot-wide buffer yard and respective planting is required where the site is adjacent to the RD Rural Development (east of the site) and RP Resource Protection (south of the site) districts. Township officials should determine if a Class C buffer is required along the property boundary adjacent to the RD District boundary, since it is separated by Rosenberger Road. If a Class C buffer is required along this property boundary, a portion of the 100,000-square-foot building addition and the stormwater management facility would lie within the 100-foot buffer area. Section 520.c.6(c) of the SALDO states that no structure or stormwater detention/retention basin is permitted in the buffer yard.

When proposed industrial uses are adjacent to existing office or commercial uses, Table 1 requires a Class B, 50-foot-wide buffer yard to be provided, and when proposed industrial uses are adjacent to existing industrial uses, a Class A, 25-foot buffer is required. Future plan submissions should identify adjacent land uses and buffer yards in order to satisfy the requisite buffer yard requirements.

Stormwater management—The sketch plan proposes one large detention basin to capture stormwater runoff. As part of the BMP feasibility analysis required in Section 512 of the SALDO, other BMPs could be employed throughout the site, such as infiltration applications, rain gardens, and vegetative swales. Future plan submissions should satisfy the Township’s stormwater management ordinance.

Utility right-of-way—The sketch plan shows a future parking area over a right-of-way that traverses the site, containing two gas lines and a fiber optic line. Prior to construction of the future building addition and associated parking area, the applicant should contact these utility providers. Documentation from these utility providers should be given to the Township indicating that they approve of the location and layout of the future parking over utility lines.

Loading requirements—Section 519.i of the SALDO states that the width of driveway openings serving off-street loading areas measured at the street line (or ultimate right-of-way line as defined in Section 279) shall be a maximum of 35 feet and a minimum of 20 feet. The sketch plan proposes a driveway opening along Rosenberger Road of 50 feet in width.

In order to better understand the intended truck traffic flow through the site, we recommend that future plan submissions include a truck circulation plan.

Road improvements and sidewalks—In accordance with Sections 505.b, 516, and 519 of the SALDO, township officials should determine if additional rights-of-way and cartway widths, curbs, and sidewalks are required along Rosenberger and New roads. While the plan shows sidewalks from the proposed parking lot to the proposed building, if and when the future parking lot is constructed, we recommend that sidewalks and a crosswalk across the access drive be provided to provide safe access to the entrance of the building.

Recreation land and facilities—Section 525 of the SALDO requires applicants proposing a subdivision or land development to dedicate recreation land and facilities unless the Board of Supervisors determines that a contribution of a fee in lieu is acceptable. Future plan submissions should show compliance with this ordinance requirement.

Architectural and structural regulations—For proposed development in the PC Planned Commercial District portion of the site. Section 526 Architectural and Structural Regulations of the SALDO (Ordinance No. 133) must be satisfied. While there are no buildings proposed within the portion of the site located in the PC District, other regulations related to parking, outdoor storage, landscaping, and lighting should be reviewed in future plan submissions for compliance.

Sewage facilities—The applicant must submit a Sewage Facilities Planning Module Application Mailer to the Pennsylvania Department of Environmental Protection (PaDEP) to determine if an Act 537 Planning Module for Land Development must be submitted for this proposed land development. We recommend that the planning module be submitted at the preliminary plan stage to coordinate the land development review with the planning module review.

Andersen Review Letter dated July 29, 2015

ZONING

- Z-1 *The property is located in two zoning districts – PI and PC. The entire building appears to be located in the PI district and the majority of the parking is in the PC district.*
- Z-2 *The applicant should demonstrate compliance with Section 404g (3) parking. Our interpretation of the ordinance is a requirement to show 600 parking spaces. This demonstration is theoretical, based upon an abandonment of the warehouse use.*
- Z-3 *The applicant should demonstrate compliance with natural resource disturbance (especially the wetland buffer).*

LAND DEVELOPMENT

SALDO-13 *We strongly suggest that the access onto Rosenberger be limited to emergency ingress/egress. Furthermore, when New Road was originally designed, it was intended to be an extension of that portion of Quaker Pointe Drive perpendicular to Route 663. The portion of Quaker Pointe that is more or less parallel to Route 663 would intersect with New Road at a 90° angle. The current alignments must be modified to accommodate this concept. The current alignment requires a turn from Quaker Pointe onto New Road.*

SALDO-14 *We believe a partial waiver is required from Section 520C (buffers). We further recommend a very dense buffer along Rosenberger opposite the existing residential structure.*

SALDO-15 *We have some concern about the combination of truck and car ingress/egress. Perhaps the applicant can describe the frequency of truck deliveries.*

SALDO-16 *Section 701(h)17 requires a traffic impact study. The applicant should describe the anticipated traffic flows and the Township should then decide if a study will provide any valuable information.*

SALDO-17 *Section 525 requires the applicant to provide for the acquisition, development and maintenance of recreational facilities.*

Mr. Mansfield made a **MOTION** generally in accordance with Comprehensive Plan, Zoning ordinance and SALDO along with reviews letters motion seconded by Mr. Courduff and passed.

Resolution 2015-19 – Approving Joint Acquisition of Agricultural Conservation Easement Mr. Mansfield made a motion to approve the agreement; Mr. Corduff seconded the motion, which passed.

Honor Flight Bucks County trip is planned for October 5, 2015 Congressman Mike Fitzpatrick along with Parx Casino committing to sponsor the morning registration, welcome home and evening banquet and show again. Mr. Mansfield made a **MOTION**

to make a contribution in the amount of \$550.00 for placement of ad in the October Veteran ID Card Directory as a means of supporting the effort. Mr. Strunk seconded the motion and passed.

The Board of Supervisors adjourned to meet in executive session to discuss potential real-estate purchase of open space.

Public Comments:

Adjournment: Mr. Mansfield adjourned the August 4, 2015 regular meeting at 8:35 p.m.

**Milford Township Board of Supervisors
Minutes of September 1, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Thomas Courduff Supervisor, Excused Charles Strunk Vice Chairman,

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 14.

Approval of Minutes

The minutes for the August 4, 2015 were presented for approval. Mr. Mansfield made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Mansfield made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Milford Township Zoning Hearing Board will meet on **Tuesday, September 8th, 2015** to consider the following: Application of **Bergan** for a variance from Sec 505 to allow the construction of an above ground pool, deck and shed in the buffer area located at 2465 Willow Stream Dr. TMP# 23-22-69 in the SRL Zoning District.

Application of **Weiss** for an Interpretation of section(s) 805 and 914 and a special exception under Sec 805 & 808 to allow the relocation of a non-conforming outdoor advertising sign. Located along Rt. 663 at 2080 Milford Square Pike. TMP #23-10-97-3 in the PC Zoning District

Mr. Mansfield asked that the township solicitor attend the meeting. Mr. Clemens will be notified.

Correspondence

- (a) Bucks County Airport Authority minutes for July 2015 are available
- (b) Bucks County Planning Commission – Continuation of Planning Services agreement. Mr. Courduff made a **MOTION** the agreement be sent to Township solicitor for interpretation of #5-b Mr. Mansfield seconded the motion and passed.
- (c) QAPC Minutes, May, June July 2015 minutes available

(d)Penndot Bridge inspection data for Weiss Road

Reports

Public Works Report

The Public Works department spent most of the month on Titlow Road installing new base material and paving after the damage from last winters freezing temperatures.

Dave's tree service was in to help us take down large dead trees in the right of way on Hillcrest and Umbreight Roads

I would also like to ask the Boards permission to sell the 2008 GMC 5500 small dump truck

Mr. Mansfield made a **MOTION** authorizing the sale of the 2008 GMC 5500 small dump truck Mr. Courduff seconded the motion and passed.

Code Enforcement Report

During August 2015, the following permits were issued: 13 Residential Renovations, 1 Commercial renovation, and 2 single-family dwelling, 13 Use & Occupancy and 2 Zoning Hearing applications.

Park Board Report

Mr. Mansfield made a **MOTION** to appoint Allen Clemens as a member of the Park Board motion was seconded by Mr. Courduff and passed.

April McCarty, Patricia & Steve Cianflone were present on behalf of a group of horse riders who currently board their horses at 1975 Krammes Rd. The group has leased space at that property for two years from Joseph Geake. Per Patricia they are fully insured on and offsite. The group currently has a limited amount of trailers and is looking for nearby areas to ride that they can reach via horse. They are not looking to ride within active parks/trails where potential conflicts could exist. They do not offer trail riding to the public or rent out their horses to public. The group would like Horses to be transported on foot with fellow member behind group in vehicle for protection. Patricia also expressed that her group would be responsible for maintaining said trail. Bob Irick suggested the possibility of the land on 2004 Krammes Rd. (Open space formerly Shelps). Discussion on possible access to Shelps Tract. Bob Irick is in favor of horse trails and suggested that this group reach out to other equestrians within the township to develop trail routes.

Park Maintenance Issues

Sarah Kline advised that per David Winkler part of the silt fence at Pond Spur was removed, other portion to be removed once areas have dried out. Also checker block at

Barrel Run Trail cannot be removed due to DEP requirement at time of installation. Bob suggested further discussions with DEP as blocks currently pose a trip hazard and reason for the blocks no longer exists.

The park also discussed possibility of Pickle-Ball court at Molasses Creek Park in the current location of the handball court.

Managers Report

MMO – 2016 Obligation for Non Uniform Pension Fund

The Board was given the report showing the 2016 Pension Calculations and approved the Minimum Municipal Obligation to be included in the 2016 Budget. **MOTION** by Mr. Mansfield seconded by Mr. Courduff.

Township will close out by year-end all accounts at First Savings Bank and all funds will be transferred to Univest. Mr. Mansfield made a **MOTION** to approve the closing and reopening of the bank accounts seconded by Mr. Courduff

Borough of Pennsburg sent request asking for fire police assistance for the Halloween Parade. Board acknowledged request.

Kurt Eschelman will be overseeing inoculations of four large ash trees that have been identified with Ash Borer in the Unami Parks and soil treatment of 8 smaller trees along the Molasses Creek Park trail. Emerald Ash Borers are here and the situation is being monitored. We should be prepared to do an ash harvest in the Unami Park to remove hazard trees.

Subdivisions

Turn 14 Distributions TMP #23-10-23

Proposal: Construct a 200,000-square-foot industrial building, and a future addition totaling 100,000 square feet, located on a 34.8-acre site. The site will be served by public water and sewerage. Location: West of Rosenberger Road and south of New Road with access to both.

Discussion concerns were the cost for construction of road would be, Mr. Vey will work on putting figures together.

Precision Finishing Lot #2 AM Drive TMP 23-2-150-2– Proposal: construct a 40,000 square foot warehouse facility and a future addition with an additional 30,000 square feet building on a 7.30 acre site. Public water and sewer serve the site. Discussion of required public improvements – full frontage improvements and addition fixing the stop sign.

Resolution 2015-20 – Kiddie Academy LOC Release #1 in the amount of \$61,645.05. Mr. Mansfield made a motion to approve the escrow release; Mr. Corduff seconded the motion, which passed.

Public Comments:

Mr. Moran resident on Walnut Lane inquired about turnpike closing Doer Road, the township is going to repair the bridge on Walnut Lane.

Walter Orlowski – agricultural Security District – he would like to have a meeting, the group has not met yet a meeting will be planned for a future date.

Josh Seitzer resident who lives on Breisch Road approached the Board and discussed his concerns with underage drinking and gatherings on township owned property located at the end of Breisch Road. He indicated that since the beginning of summer teenagers have been partying nightly. Mr. Seitzer has contacted the state police with no avail, he is asking the board for assistance. Mr. Seitzer has cleaned up beer bottles and trash left by the teenagers. Mr. Mansfield indicated the township would place a call to the state police; the township will post signs, road closed, no parking, and closed dawn to dusk. Mr. Seitzer thanked for Board. Mr. Vey suggested that he immediately go view the situation with Mr. Seitzer.

Adjournment: Mr. Mansfield adjourned the September 1, 2015 regular meeting at 8:11 p.m.

**Milford Township Board of Supervisors
Minutes of September 15, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Vice-Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Charles Strunk Vice Chairman, Thomas Courduff Supervisor, Excused Robert B Mansfield Chairman

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 20.

Approval of Minutes of Previous Meeting

The minutes for the September 1, 2015 meeting will be approved at the next meeting.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list Mr. Strunk made a **MOTION** to approve the invoices for payment as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

There were no announcements

Managers Report

Bids were received and reviewed for the two zero turn mowers. Mr. Strunk made a **MOTION** to reject the bids, and to re-advertise them in the spring with a minimum required amount Motion was seconded by Mr. Courduff and passed.

Purchase of Defibrillator Heart start, Mr. Strunk Made a **MOTION** to purchase five (5) not exceeding \$10,00.00 seconded by Mr. Courduff and passed.

Subdivisions

Quakertown Veterinary Clinic (QVC) – 2250 Old Bethlehem Pike – is proposing to add an additional parking lot 25 ft. from the side property line rather than 100 feet as required under section 520 Table 1 of the Subdivision and Land Development Ordinance. (SALDO). The location of the proposed expansion meets SALDO. Section 517.b.7 requiring a 25' setback from the adjoining properties, but will violate a 100' buffer between a "Retail & Consumer Services use" and a "B1 residential required use" under Section 520 Table 1. QVC proposes to install a berm and plantings to accomplish the intent of the buffer yard. QVC has discussed their plans with the adjoining property owner (Burnside) who approves their plan. Mr. Strunk made a **MOTION** to approve the additional parking, the berm and plantings and waiver of the provision 520 Table 1

motion recognizing the berm meets the intent of the buffering requirements. The MOTION was seconded by Mr. Courduff and passed.

Developer Joe Gambone – discussion of required public improvements for a subdivision of a commercial lot at Weiss Road and Progress Drive. 2-acre parcel on Weiss Rd for Windy Springs, which operates a produce stand. They would move their operation to this permanent structure with parking for the business. Gambone purchased the land which had a condition to install Progress Drive to Rt. 663 with the next land development.

Mr. Gambone explained his position. The condition to install the road was accepted by WaWa when the economy was hot. Gambone purchased the property aware of the condition. The market crashed and there have been no users. Construction of the road would necessitate installation of water and sewer and there is no design for utilities since there is no proposed uses for the majority of the property. Mr. Gambone doubts he could obtain a Highway Occupancy Permit for the road to connect to Rt. 663 if there are no “warrants” demonstrating the need for the road. In addition, the proposed use will have its frontages fully improved and has no need for connection to Rt. 663.

He is seeking approval to allow just this parcel and defer putting road in until there is development on future lots. At that time there would be a land development and financial security agreement to ensure the road and other public improvements are built. Mr. Gambone offered \$25,000 to be put into escrow as a good faith gesture. Mr. Strunk asked that \$35,000 be contributed to the Traffic Improvement fund to use for traffic improvements in the immediate vicinity. It was noted that the township has already done preliminary engineering for the Progress/663 intersection and has obtained a preliminary approval for the design. Mr. Courduff concurred that \$35,000 is acceptable for this subdivision to move forward. Mr. Gambone agreed and indicated that plans would be developed and submitted in the near future.

Public Comments:

Mr. Courduff asked that the possibility of adding another pavilion, a pickle ball court and a splash pad in the Molasses Creek Park be explored.

David Gross, Huber Drive, stated that he did not like installation of additional traffic signals and that slow moving trucks impede traffic. There was general discussion of the redesign anticipated at the Quakertown interchange and alternatives.

Adjournment: Mr. Strunk adjourned the September 15, 2015 regular meeting at 7:50 p.m.

**Milford Township Board of Supervisors
Minutes of October 6, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, Public Works Director Dave Winkler and Audience: 15.

Approval of Minutes

The minutes for the September 1, 2015 and September 15, 2015 were presented for approval. Mr. Strunk made a **MOTION** to approve the minutes; the motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list and Treasurer's report Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Milford Township Zoning Hearing Board will meet on **Tuesday, October 13th, 2015** to consider the following: Application of **Rice** for an interpretation and variance to allow the construction of a 40' x 48' (1920sqft) accessory building with a height of 21'4" tall where 18ft is permitted. Located at 2155 Mill Pond Rd TMP# 23-10-108-001 in the RA zone

Application of **Harrington** for an Interpretation and variance to allow the construction of a 36 x 48' (1728 sft) accessory building with a height of 19' tall where 18ft is permitted. Located at 1471 Fennel Rd TMP# 23-7-30-5 in the RA Zone.

There will be a Red Cross Blood Drive in December 2015- date to be determined

Correspondence

- (a) Bucks County Airport Authority minutes for August2015 are available
- (b) General Municipal Pension System State Aid \$36,540.42 Act 205
- (c) Volunteer Relief Association Act 205 \$86,610.30
- (d) Hough – Recycling Grant

Open Space Acquisition - Blough

Authorization to Purchase Open Space and apply for Bucks County Open Space Funding. Mr. Mansfield made a **MOTION** to approve **Resolution 2015-21** – authorizing the acquisition by purchase of tax parcel 23-001-164 and 23-001-164-001 and to approve **Resolution 2015-22** approving application of Bucks County Municipal Open Space Grant Application, both seconded by Mr. Strunk and passed. The Blough farm will remain as agricultural in the near future.

Reports

Public Works Report

The Public Works Department installed new certified playground mulch; this mulch was placed in Molasses Creek, Unami Creek and in Valley View 1 and 2 parks. Trumbauersville Fire Company assisted us in flushing out clogged pipes on Sleepy Hollow and Koons Road. The Walnut Lane Road Project is coming to an end. The road should be open this Friday October 9th; we still need to plant some white pines on the east side of this project.

Code Enforcement Report

During September 2015, the following permits were issued: 13 Residential Renovations, 4 Commercial renovation, and 4 single-family dwelling, 10 Use & Occupancy and 2 Zoning Hearing applications.

Managers Report

Mr. Vey asked for authorization to request reclassification of Portzer Rd and Pumping Station Rd. – local to collector and for authorization to request the addition of Portzer/Old Bethlehem roundabout to the PA Transportation Improvement Program (TIP).

Mr. Mansfield made a **MOTION** to authorize the requests to reclassify Portzer Rd and Pumping Station Rd and to add the Portzer/Old Bethlehem Rd roundabout to the TIP. Mr. Strunk seconded the motion and it passed.

Escrow Releases:

Mr. Mansfield made a **MOTION** to approve **Resolution 2015-23 Kiddie** Academy engineer approved escrow release #2 for \$30,077.55 with a remaining balance in the amount of \$138,955.10 motion seconded by Mr. Strunk and passed

Hampton Inn escrow release is tabled till engineer and township manager review

Public Comments:

Mr. Parsons, resident of Baus Road complained about the on Baus Road.

Mr. Holsinger expressed concern about trees that are being cut down on a property located on Fels Road. The Code Enforcement Officer will be directed to check this

complaint. He also complained about tractor-trailer usage and speeding on Fennel Rd naming Copart Salvage as an offending entity. Mr. Vey will contact Copart seeking cooperation to resolve the situation.

Adjournment: Mr. Mansfield adjourned the October 6, 2015 regular meeting at 7:50 p.m.

**Milford Township Board of Supervisors
Minutes of October 20, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, and Audience: 13.

Approval of Minutes

The minutes for the October 6, 2015 Mr. Mansfield made a **MOTION** to approve motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list Mr. Strunk made a **MOTION** to approve the invoices for payment Motion was seconded by Mr. Courduff and passed.

Announcements

- (a) Zoning Hearing Board will be November 10, 2015 – no cases currently scheduled.
- (b) Veteran Appreciation Breakfast will be held Saturday November 7, 2015 7:45a.m. – 10:45a.m. At the Upper Perkiomen High School, Two Walt Road Pennsburg, PA 18073

Correspondence

- (a) Bucks County Airport Authority minutes for September 2015 are available
- (b) Sponsor "Shop with a Cop" program
- (c) Notice of Estimated Allocation Municipal Liquid Fuels And Turn Back

Reports:

- (a) Park Board

Bob Irick Chairman of the park board addressed items involving open space and community parks. Mr. Irick asked the Board to consider developing an open space management plan, this plan would provide guidance for the proper maintenance of the considerable acreage owned by the township as open space, parks, grassland and forest land. Discussion also was properties that may

encroach onto township property and vice versa that will need to be addressed regarding mowing lines and the issue with encroachments. The park board would also like to see connection of our trails to extend the existing network and interconnect with the Highlands trail. Mr. Irick also requested consideration of a water feature (splash pad) as well as a pavilion for Molasses Creek Park and Pickle Ball in the Unami Creek Park.

The 2016 budget is being discussed but is still in the preliminary stages.

The fall road inspection was set for October 24, 2015 to determine what projects are of higher priority and the rough cost estimates to be included in the budget

Public Comments: Mr. Wick, resident of Keiper Road, once again expressed his concern about what he feels to be nuisances from property owned by Larry Weisel which is currently under a Notice of Violation. Mr. Wick was told that he would be informed of when a court date has been set.

Adjournment: Mr. Mansfield adjourned the October 20, 2015 regular meeting at 8:25 p.m.

**Milford Township Board of Supervisors
Minutes of November 4, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman, Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, and Audience: 6.

Approval of Minutes

The minutes for the October 20, 2015 Mr. Mansfield made a **MOTION** to approve motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

Mr. Mansfield congratulated Mr. Courduff on being elected as Township Supervisor. He thanked Mr. Gross for his interest in wanting to participate in his community.

The Milford Township Zoning Hearing Board will meet on **Tuesday, November 10th, 2015** in the township building (2100 Krammes Rd.) to consider the following:

Application of **Light** for a Variance from 404 B1.b to allow the construction of 24' x40' (960sqft) garage with a side yard setback of 8' where 30' is required. Located at 1648 Fennel Rd. TMP# 23-07-091-003 in the RA Zoning District.

Application of **Krevitz Family Partnership** for a Special Exception from section(s) 808 to allow the change from a non-conforming use 404.G3 (wholesale) to another non-conforming use 404.E1 (Retail showroom & office area). Located at 2385 John Fries Highway. TMP# 23-10-175-003 in the RD Zoning District.

Correspondence

(a) Mr. Clemens Township Solicitor provided a letter indicating his hourly rate for 2016

Reports:

(a) Code Enforcement

In October permits were issued for One Single Family Dwelling, twenty residential additions/renovations, five commercial, Ten U&O's and two Zoning Hearings.

(b) Public Works Report- Dave Winkler

The public works department spent most of the month on the Walnut Lane project; we finished the paving, topsoil and planted white pine trees.

An inlet was installed at the intersection of Milford Square Pike and Clover Mill where we had an icing problem.

The salt shed is now completely filled with salt.

We are now starting to install spreaders on the trucks and get ready for winter operations.

(c) Township Manager Report

Fall Road Inspection: the Board of Supervisors met on October 27, 2015 at 2 pm to discuss and identify potential projects for the 2016-year. Several areas have been identified including **Weiss Road Bridge – Sleepy Hollow Road - Canary Road- Gerharts Mill – Heiter Road Drainage – Angstadt Road – Wonsidlers Grove –**

Mr. Vey asked for the boards approval to purchase another **radar speed sign** and hardware from Decatur, Mr. Mansfield made a **MOTION** to authorize the purchase not to exceed \$6,000.00 seconded by Mr. Courduff and passed.

Univest Bank- Milford Township is **closing two bank account**, one is a old PayPal account with no activity and a monthly charge of \$2.00 for a dormant fee and the other is a debit card account for the public works department which has been replaced with the use of a credit card. The current balances in these two accounts will be transferred to the General Fund account at Univest.

PennDOT Rt. 663 Meeting - Mr. Vey attended a meeting convened by Senator Bob Mensch. In attendance were representatives from Richland Township, Quakertown Borough, Quakertown school district, LifeQuest, St. Luke's and PennDOT. There was a thorough review of road improvements associated with Milford Village along route 663 and anticipated work including the reconfiguration of the Turnpike interchange, reconstruction of the Allentown Road intersection and upgrading of the Portzer Rd intersection. Deficiencies, pinch points and timing issues were discussed. The group felt a coordinating study of the corridor sought to be placed on the Transportation Improvement Program. Mr. Mansfield made a **MOTION** authorizing Mr. Vey to initiate a letter requesting such a study to be placed on the TIP for the 663 corridor. Motion seconded by Mr. Courduff and passed.

SRO – School Resource Officer discussion on the school board having an SRO in the community school district. Mr. Mansfield and Mr. Courduff’s voted to authorize an SRO presence in Milford Township schools, Mr. Strunk voted Nay.

Resolution 2015-24 - Outside Contractor Bid

Mr. Mansfield made a **MOTION** to award the Outside Contractors **Bid to Ray Heffentrager Inc.**; motion was seconded by Mr. Courduff and unanimously approved.

Subdivisions:

***Precision Finishing Sketch Plan TMP 23-002-150-002 Located on Am Drive.** The plan, prepared by Gorski Engineering, is dated February 25, 2015. The plan proposes the construction of a 70,000 sq. ft. warehouse facility in two phases. The first phase will involve the construction of a 40,000 sq. ft. building and the second phase will involve the construction of a 30,000 sq. ft. addition. The plan shows a total of 129 parking spaces, but the number of spaces associated with each phase of the project is not indicated.*

ZONING

Z-1 The site is located in the PI - Planned Industrial district. The G-3 Warehouse use is a permitted use in the district.

Z-2 The proposed parking does not appear to comply with the requirements of the ordinance. The number of spaces required is dependent on the number of employees and company vehicles. This information is not provided. The plan must also demonstrate that the property can accommodate parking based on one space per 500 sq. ft. of gross floor area. This requirement is not met. However, Section 517 of the ordinance provides a mechanism for the reduction of on-site parking requirements.

Z-3 The dimensions required to demonstrate compliance with Section 519 (Off-Street Loading) should be added to the plan.

SUBDIVISION

SALDO-1 Section 516 requires curbs along the street.

SALDO-2 Section 519 requires sidewalks along the street.

SALDO-3 Table 1 in Section 520.7 requires a 25 foot wide buffer along the northerly and southerly

boundary lines. The 100-foot buffer along the easterly boundary is accurately depicted.
SALDO-4 Section 700.b.9 requires a location map. The map provided on the plan does not depict the streets in the area correctly.
SALDO-5 Section 700.b.11 and 700.b. 19 require that topographic and physical features be shown.
SALDO-6 Section 700.b.12 requires site capacity calculations to be shown on the plan.

Mr. Mansfield made a **MOTION** the sketch plan is acceptable in accordance with our SALDO and Zoning Ordinance and finds the offer of a \$35,000.00 capital contribution suffices for traffic improvements and the offer of \$15,000 (\$5,000 initially and \$2,000/yr for 5 years) is acceptable as a Volunteer Fire Company contribution. Mr. Courduff seconded the motion and passed.

ESCROW RELEASES:

Mr. Mansfield made a **MOTION** to approve **Resolution 2015-25** Kiddie Academy engineer approved escrow release # 3 for \$89,263.35 with a remaining balance in the amount of \$49,691.75 motion was seconded by Mr. Courduff and passed.

Resolution 2015-26 Approval 2016 Preliminary Budget

Mr. Mansfield made a **MOTION** to accept The 2016 Preliminary budget seconded by Mr. Courduff and passed.

The meeting also had discussions on the Spotted Lantern fly which is now in Milford Township causing the state to include Milford in a quarantine area.

Public Comments: Mr. Flack of Mill Hill Road thanked the road crew for putting the speed sign out and also asked if the Board could contact State Police to see if they can monitor the speed more on Mill Hill.

Adjournment: Mr. Mansfield adjourned the November 4, 2015 regular meeting at 9:00 p.m.

**Milford Township Board of Supervisors
Minutes of December 1, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Charles Strunk Vice Chairman, and Thomas Courduff Supervisor, Excused Robert B Mansfield Chairman

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, and Audience: 8.

Approval of Minutes

The minutes for the November 4, 2015 Mr. Strunk made a **MOTION** to approve motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer's Report

Having reviewed the invoice list Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer's report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

The Milford Township Zoning Hearing Board will not meet on **Tuesday, December 8th, 2015**

Mr. Lewis Hill park board member has given his resignation due to some health issues. Mr. Strunk and Mr. Courduff expressed great appreciation for the time Mr. Hill has committed to being a member of the park board.

Mr. Clayton Molnar who was active in the Little League (field behind township building) passed away, the Township will have a sign made up and placed at the Little League field in his memory.

Correspondence

- (a) Bucks County October 2015 minutes are available for review
- (b) QAPC September and October 2015 minutes are available for review
- (c) Bucks County Airport Authority 2016 Tree Donation Program
- (d) QAPC Transportation Meeting December 8, 2015 7p.m. Quakertown

Borough

Council Chambers

(e) Fire Police assistance for Pennsburg Christmas Parade Sunday December 6, 2016

Mr. Strunk made a motion approving assistance request by the fire police seconded

by Mr. Courduff

Reports:

(a) Code Enforcement

In October permits were issued for One Single Family Dwelling, four residential additions/renovations, one commercial, Ten U&O's and no Zoning Hearings.

(b) Public Works Report- Dave Winkler

The public works department Began the month doing base repairs on Weisel Road at the intersection of Kumry Road. We removed dead trees along the Parkside Trail and in the open space at Milford Square Estates. We finished running the conduit for electrical service to the new salt shed. Cabin #2 Schlosser was removed at Camp Cedar Hill. We replaced 4 cross pipes on Canary Road between Doerr Road and Trumbauersville Road.

(c) Township Manager Report

Styer Associates sent documentation for confirmation of 2015 audit.

Pending Ordinance Amendments – FEMA required us to adopt a stand alone Flood Plain ordinance. Our solicitor is reviewing amendments that will be required to our zoning and subdivision ordinances that result from the new Floodplain Ordinance. Most appear to be coordinating the language for definitions and inserting references to the new Floodplain Ordinance.

Mr. Vey will contact PennDOT regarding the status of the Upper Ridge Road bridge replacement and the intended detour plans especially as it relates to the turnpike bridge replacement. Both agencies will be contacted to try to avoid detour problems if the timing of the projects is not coordinated.

ESCROW RELEASES:

Mr. Strunk made a **MOTION** to approve **Resolution 2015-27** Kiddie Academy engineer approved escrow release # 4 for \$2350.35 with a remaining balance in the amount of \$47,341.40 motion was seconded by Mr. Courduff and passed.

Emergency Management Coordinator

Mr. Michael Beaudry the current EMC for Milford Township will provide the supervisors with his resignation, upon such time the Board will be recommending Mr.

Josh Mallery to be appointed by the Governor as Milford Township EMC. Mr.Strunk approved the recommendation and seconded by Mr. Courduff

Mr. Ritter supervisor from Richland Township addressed the board and informed them that he has signed up for the round about tips program at the county level.

Public Comments: None

Adjournment: Mr.Strunk adjourned the December 1, 2015 regular meeting at 8:15 p.m.

**Milford Township Board of Supervisors
Minutes of December 15, 2015 Regular Meeting**

Call to Order: Meeting was called to Order by Chairman at 7:00 p.m. at the Milford Township Municipal Building and opened with the Pledge of Allegiance to the U.S. Flag.

Supervisors Present: Robert B Mansfield Chairman Charles Strunk Vice Chairman, and Thomas Courduff Supervisor

Attendance: Jeff Vey Township Manager, Marilyn Stecker Secretary Treasurer, and Audience: 7.

Approval of Minutes

The minutes for the December 1, 2015 Mr. Strunk made a **MOTION** to approve motion was seconded by Mr. Courduff and passed.

Approval of Invoices for Payment and Treasurer’s Report

Having reviewed the invoice list Mr. Strunk made a **MOTION** to approve the invoices for payment and accept the Treasurer’s report as submitted. Motion was seconded by Mr. Courduff and passed.

Announcements

The Township of Milford announces the schedule of regular meetings of the Board of Supervisors, Planning Commission, and Zoning Hearing Board for 2016. All of these meetings are open to the public. Meetings are held in the Township Building, 2100 Krammes Road, Quakertown, Pa 18951

<u>Body</u>	<u>Day of Month</u>	<u>Time</u>
Board of Supervisors	1 st & 3 rd Tuesday of the Month	7:00 pm.
	Except for the following dates when Meeting is changed to:	
	January 4, 2016 Re-organization meeting (Monday)	7:00 pm.
	There will be no meeting on the following dates	
	January 19, 2016	
	June 21, 2016	
	Spring Road inspection April 19, 2016	5:30 pm
Planning Commission	Last Wednesday of the Month	7:00 pm

Reports:**(a) Township Manager Report**

Health Insurance for 2016 - Independence Blue Cross has eliminated the current insurance plan. The closest equivalent increases copayments. Mr. Mansfield made a **MOTION** to renew the health insurance with Independence Blue Cross Keystone DPOS Platinum Preferred Motion, the motion was seconded by Mr. Strunk and passed.

Heiter Road Drainage- Mr. Winkler & Vey talked to homeowners and reviewed the situation with them. Part of the problem is trees that were planted over the storm pipe. A subsequent meeting was held with the turnpike to determine if there is potential for coordinating with the future turnpike widening project, but that looks infeasible since their work will be at a higher elevation. The township then video scoped the pipe and found that it is blocked with willow roots at the lower end that prevent scoping beyond that blockage. Mr. Vey obtained a proposal from Franco Environmental- approximately \$3,000.00 to correct the lower end problem so the water can flow and allow scoping of the next section of pipe. Mr. Vey offered to communicate these results to the homeowner who complained and seek cooperation since neighbors indicated unwillingness to have the willow and other vegetation cleared.

Lantern Fly discussion – education is the key to eradicating this pest. There is a tape that can be wrapped around trees that can be used after the end of April when eggs hatch.

ESCROW RELEASES: Souder 1556 Sleepy Hollow Road

Mr. Young performed a site inspection and he has indicated everything was found to be complete and satisfactory. A 10% of the current escrow (\$945.00) will be retained for a period of 18 months for the viability of the trees that have been planted on site. Mr. Strunk made a **MOTION** to approve **Resolution 2015-28** motion was seconded by Mr. Courduff and passed.

Resolution 2015-29 Approval of 2016 Final Budget

Mr. Mansfield stated “the taxes will remain the same”. Mr. Mansfield made a **MOTION** to approve Resolution 2015-29 Approval of the 2016 Final Budget, which has no changes from the Preliminary 2016 Budget approved. Motion was seconded by Mr. Strunk and passed.

Public Comments: Mr. Flack of Mill Hill Road brought to the board the condition of Portzer Road at Rt. 663 and the board advised him it will be repaved.

The Board of Supervisors will meet in executive session after the adjournment of regular meeting.

Adjournment: Mr.Mansfield adjourned the December 15, 2015 regular meeting at 7:45 p.m.